



JEFFERSON COUNTY, ALABAMA

Beverage License Approval

All requests for Beverage License Approval begin at the state Alcoholic Beverage Control (ABC) Board. The ABC Board requires local governmental approval for all beverage license requests.

Procedure for Filing for Approval Request

Applicants are encouraged to contact our office prior to applying for a beverage license to verify the location can satisfy zoning requirements. Our office can be contacted at 205-325-5321, or via e-mail at Contact_Zoning@jccal.org

Applications are submitted on the County's online Portal at <https://aca-prod.accela.com/jccal/>

The application for Beverage License Approval (called a Beverage Case) is found under the planning tab. The applicant will need to apply as a Beverage Case Applicant.

There are several items listed below that will need to be uploaded upon application (listed below).

Upon application, zoning compliance is verified. Beverage Cases will not advance if the property is not zoned correctly or does not meet the minimum location standards from a church or school.

Information Required to File a Case

- **Copy of your application to the ABC Board.**
- **Copy of recorded Articles of Incorporation for your Business**
- **Copy of lease information**
- **Copy of recorded deed of ownership**
- **Copy of the background check(s) (ABI Report) for all people listed within the articles of incorporation provided to the ABC Board upon application**
- **Copy of Driver's License**
- **Copy of Jefferson County Business License**

Public Hearing Requirements

A public hearing is required to establish a new beverage license at a location where alcohol has not previously been sold.

Fees

If the beverage license request requires a public hearing, there is a \$300 fee and the cost of notifying adjacent property owners.

If the beverage license request does not require a public hearing, there is a \$200 fee.

All applications are subject to a \$50 application fee and a \$10 technology fee.

Planning Division Website

<https://www.jccal.org/ds>

Apply for Beverage license approval at [ePermitJC Portal](#)