

ADMINISTRATIVE SERVICES COMMITTEE MEETING

December 6, 2011

For Commission Approval on December 13, 2011

Commissioner David Carrington

Commissioner George Bowman _____
Commissioner Sandra Little Brown _____
Commissioner David Carrington _____
Commissioner Joe Knight _____
Commissioner Jimmie Stephens _____

County Manager, Tony Petelos _____

Human Resources:

No items submitted.

Pension Board:

No items submitted.

Personnel Board:

1. Resolution acknowledging an agreement between Jefferson County and High Ground Solutions for annual maintenance for IVR Systems FY12. Cost: \$2,495.00 Current Available Budget: \$165,649.53
2. Resolution acknowledging an agreement between Jefferson County and Lawson Software for annual maintenance support for Lawson FY12. Cost: \$104,673.22 Current Available Budget: \$165,649.53

County Attorney:

3. Resolution approving the Petition for Annexation of three parcels of real property by the Rocky Ridge Fire District, following a public hearing on December 13, 2011.

Environmental Services:

4. Resolution authorizing execution of an agreement between Jefferson County, Alabama and Mitchell Investments for the construction of a sanitary sewer in the right-of-way of U.S. Highway 78W near the City of Birmingham, Alabama at no cost to the county.
5. Resolution authorizing execution of an agreement between Jefferson County, Alabama and Engineering Service Associates, Inc., for Shannon Landfill Groundwater and Erosion Mitigation Study. Cost: \$44,744.00 Current Budget Available: \$44,744.00

6. Critical Needs:

The Environmental Services Department has initiated the following certifications:

- One (1) Construction Equipment Operator – cert. 201100296
- One (1) Electrician Supervisor – cert. 201100301
- One (1) Electrician – cert. 201100302
- One (1) Skilled Laborer – cert. 201100305

Other: