

**FINANCE & INFORMATION TECHNOLOGY**  
**COMMITTEE MEETING**

**January 5, 2012**

*(For Commission Approval on January 10, 2012)*

**Commissioners Present:**

Commissioner Stephens \_\_\_\_\_

Commissioner Carrington \_\_\_\_\_

Commissioner Bowman \_\_\_\_\_

County Manager

Tony Petelos \_\_\_\_\_

Commissioner Knight \_\_\_\_\_

Commissioner Brown \_\_\_\_\_

**FINANCE**

**A. Unusual Demand Report dated 01/10/2012.**

**B. CONTRACT #3463 - Warren, Averett, Kimbrough & Marino LLC**  
Provide auditing services of receipts and disbursements of  
Education Tax proceeds for the year ended September 30, 2011.  
Amount of Contract: \$52,000.00 (Remaining Balance: \$ .00)

**BUDGET MANAGEMENT OFFICE**

*Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**C. INDIVIDUAL STAFF DEVELOPMENT**

**Revenue**

Charles Bell 2,562.86

Tax Audits

St. Louis, MO; Cape Girardeau, MO; Memphis, TN  
February 11-24, 2012

Wesley Scott Moore 2,623.99

Tax Audits

Nashville, TN; Louisville, KY; St. Louis, MO  
February 5-17, 2012

Bruce Thompson 2,081.50  
Tax Audits  
Dallas, TX – February 11-18, 2012

**Tax Assessor**  
Sharon Rice \$2,299.25  
2012 GIS/CAMA Technologies Conference  
San Antonio, TX – March 11-15, 2012

**D. OTHER BUDGET TRANSACTIONS**

COOPER GREEN MERCY HOSPITAL \$225,000.00  
Shift funds and add purchasing memorandum to implement  
hospital wide wireless access to support the EMR system.

**PURCHASING**

*Darryl Tavel*

Purchasing Department Reports

E. Week of 12/15/2011 through 12/21/2011

F. Week of 12/22/2011 through 12/28/2011

**REVENUE**

*Travis Hulsey*

G. CONTRACT #2157 – Electronic Payment Exchange  
To implement over the counter payment processing and  
electronic conversion payment processing for the  
revenue department. Based on cost per transaction.  
Projected amount of contract \$202,647.29. (Remaining  
balance \$42,947.71)

**INFORMATION TECHNOLOGY**

*Wayne Cree*

*No items submitted*

**COUNTY ATTORNEY'S OFFICE**

*Jeff Sewell*

*No items submitted*

**SHERIFF'S OFFICE**

*Mike Hale*

*No items submitted*

**TREASURER'S OFFICE**

*Jennifer Champion*

*No items submitted*

**TAX ASSESSOR**

*Gaynell Hendricks/Andrew Bennett*

**H. Critical Needs Packet to fill the Director of Tax Assessments position.**

**TAX COLLECTOR**

*J.T. Smallwood/Grover Dunn*

*No Items Submitted*

**BOARD OF EQUALIZATION**

*Bob Rogers*

*No items submitted*

## **COMMISSIONER JIMMIE STEPHENS**

- I.** Resolution re-appointing Joe McConnell to the McAdory Area Fire District Board of Trustees for a second five year term ending on December 31, 2016.
- J.** Resolution appointing Sharon B. Lewis to the Forestdale Fire District Board of Trustees for a five year term ending on September, 2016.
- K.** Resolution re-appointing Troy Perry to the Jefferson County Board of Zoning Adjustment. Term commencing immediately and ending December 31, 2014.