

**JEFFERSON COUNTY, ALABAMA
2014 ONE-YEAR ACTION PLAN**

**October 1, 2014 – September 30, 2015
Amendment #1**

Submitted 4/29/16

JEFFERSON COUNTY COMMISSION



**James A. "Jimmie" Stephens, President
Sandra Little-Brown, President Pro Tempore
George F. Bowman
W.D. Carrington
T. Joe Knight**

**JEFFERSON COUNTY OFFICE OF COMMUNITY & ECONOMIC
DEVELOPMENT**

Frederick L. Hamilton, Director

**Distributed February 18, 2016 for public review and comment until 5:00 pm, March
21, 2016.**

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

* 2. Type of Application:

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

B-14-UC-01-0001

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Jefferson County, Alabama

* b. Employer/Taxpayer Identification Number (EIN/TIN):

63-6001579

* c. Organizational DUNS:

1054742790000

d. Address:

* Street1:

716 Richard Arrington Jr Blvd N, Ste. A-430

Street2:

* City:

Birmingham

County/Parish:

Jefferson

* State:

AL: Alabama

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

35203-0100

e. Organizational Unit:

Department Name:

Community & Economic Dev.

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Dr.

* First Name:

Frederick

Middle Name:

L.

* Last Name:

Hamilton

Suffix:

Ph.D

Title:

Director

Organizational Affiliation:

Jefferson County Commission

* Telephone Number:

205-325-5761

Fax Number:

205-325-5095

* Email:

hamiltonf@jccal.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Dept. of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grants/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Eligible activities through out the Jefferson County Consortium and unincorporated Jefferson County to be funded from the Community Development Block Grant.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,746,595.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="17,650.47"/>
* g. TOTAL	<input type="text" value="1,764,245.47"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

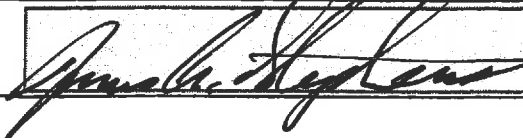
Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424

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 Application
 Changed/Corrected Application

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 Continuation
 Revision

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* Other (Specify):

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4. Applicant Identifier:

5a. Federal Entity Identifier:

HUD

5b. Federal Award Identifier:

M-14-UC010202

State Use Only:

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8. APPLICANT INFORMATION:

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* First Name:

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Middle Name:

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* Last Name:

Hamilton

Suffix:

Ph.D

Title:

Director

Organizational Affiliation:

Jefferson County Commission

* Telephone Number:

205-325-5761

Fax Number:

205-325-5095

* Email:

hamiltonf@jccal.org

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B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Dept. of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Grant

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

To expand the supply of affordable housing, particularly rental housing, for low and very low income Americans.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="632,924.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="184,876.90"/>
* g. TOTAL	<input type="text" value="817,800.90"/>

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- a. This application was made available to the State under the Executive Order 12372 Process for review on
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Yes No

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Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.


Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

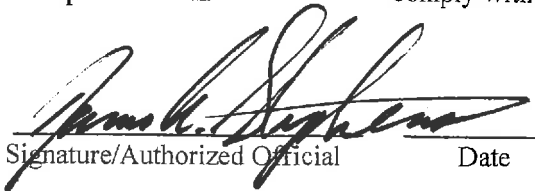
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.


Signature/Authorized Official Date

President, Jefferson County Commission
Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature/Authorized Official Date

President, Jefferson County Commission
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature/Authorized Official Date

President, Jefferson County Commission
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.


Signature/Authorized Official

Date

President, Jefferson County Commission
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**RESOLUTION
AMENDING COMMUNITY DEVELOPMENT PROGRAMS**

WHEREAS, the Housing and Community Development Act of 1974, as amended, provides that an Urban County may make application to the U.S. Department of Housing and Urban Development for Community Development Block Grants; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has accepted Jefferson County and municipal consortium members located therein, as a fully qualified Urban County for Community Development Block Grants, Emergency Shelter Grants, Emergency Solutions Grants, and the HOME Program; and

WHEREAS, Jefferson County desires to amend its Community Development Statement of Objectives and Projected Use of Funds for the Program Years 2011 through 2015 of its Five-Year Consolidated Plans and One-Year Action Plans to allow for those changes described in the attached pages, those pages being a part of this resolution; and

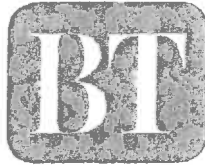
WHEREAS, Jefferson County has held a public hearing in accordance with HUD regulations and its Citizen Participation Plan and has actively solicited the participation of municipal authorities and citizens throughout the County, and that said amendment has been prepared in a manner that meets or exceeds all known federal, state, and local requirements and regulations;

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Jefferson County, Alabama, that:

1. The Jefferson County Community Development Programs One-Year Action Plans for the years 2011 through 2015, is hereby amended as said above; and
2. The President of the County Commission is authorized and hereby directed to execute, sign all applications forms and certifications and submit to the U.S. Department of Housing and Urban Development (HUD) the attached Amended Statements of Community Development Objectives and Projected Use of Funds and the Amended Consolidated Action Plan for Community Development programs.

Adopted:

**APPROVED BY THE
JEFFERSON COUNTY COMMISSION**
DATE: 4-7-16
MINUTE BOOK: 169
PAGE(S): 450-451



THE BIRMINGHAM TIMES

115 3rd Avenue West • Birmingham, AL 35204
(205) 251-5158

AFFIDAVIT OF PUBLICATION

Samuel P. Martin, President/Publisher

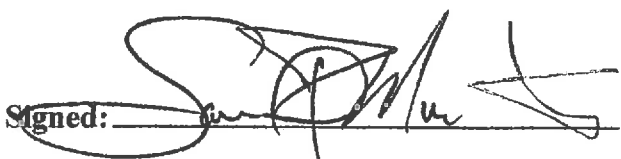
Birmingham Times Media Group

Agents for the State of Alabama, County of Jefferson

On this 18th day of February, 2016

Samuel P. Martin appeared before me, Dorothy Y. Burson, Notary Public, in and for the County and State, who being duly sworn according to law, declares that he is the President/Publisher of *Birmingham Times Media Group* Publication, in the City of Birmingham, County of Jefferson, State of Alabama, that the advertisement, a true copy of which, is herewith attached, appeared in *The Birmingham Times* on the following dates:

1. 2/18/16
- 2.
- 3.
- 4.

Signed: 

Subscribed and sworn to me, Dorothy Y. Burson, on this 18th day of February, 2016.

My commission expires:




Notary Public

PUBLIC NOTICE

Jefferson County, Alabama
Office of Community & Economic
Development
Amended Final Statement of
Community Development Objectives
and Projected Use of Funds

Program Years 2011 through 2015

Jefferson County, Alabama, and a consortium of municipalities located within the County (excluding Birmingham, Bessemer, Hoover, County Line, Sumiton, Argo, and Helena), received from the U.S. Department of Housing and Urban Development annual grants for the 2011 through 2015 Program Years from the Consolidated Plan Annual Action Plans. These are the 37th through the 41st years of the Consolidated Plan Annual Action Plans that may include the Community Development Block Grant Program (CDBG), The Emergency Shelter Grant Program (ESG), Community Development Block Grant - Disaster Recovery (CDBG-DR), The Emergency Solutions Grant (ESG) and the HOME Program (HOME).

Pursuant to the requirements of the Housing and Community Development Act of 1974, as amended, Jefferson County, Alabama is hereby publishing the Final Amended Statement of Objectives and Projected Use of Funds for the 2010 Five-Year Consolidated Plan and the 2015 Five-Year Consolidated Plan and these years of the Program (October 1, 2011 to September 30, 2016). This Final Amended Statement will be developed after receiving citizen comments and views at a public hearing to be held on March 8, 2016 at 2:00 p.m. at the Jefferson County Office of Community & Economic Development 716 Richard Arrington Jr. Blvd. North, Suite A-420, Birmingham, Alabama.

Special accommodations are available, upon request, for those with disabilities and for those with limited English proficiency. Those requiring special accommodations or questions regarding the Plan, should call 325-5761 in advance for assistance.

AVAILABILITY OF THE PROPOSED AMENDMENTS

Copies of amendments and summaries may be reviewed at the Jefferson County Office of Community & Economic Development, 716 Richard Arrington Jr. Blvd. North - Suite A430, Birmingham, AL 35203, by calling 325-5761, or online at <http://jeffcoonline.jccal.org/comdev/main/non-housing.html>. Arrangements can also be made to meet the Special Needs Requirements of those with disabilities. Those in this category should contact the Office of Community Development at the above address and telephone number. Copies may also be viewed at the following Public Libraries:

Adamsville Public Library
Fairfield Public Library
1984 Forestdale Blvd.
4615 Gary Avenue
Adamsville, AL 35214
Fairfield, AL 35064

Fultondale Public Library
Homewood Public Library
1015 Walker Chapel Road
1721 Oxmoor Road
Fultondale, AL 35071
Homewood, AL 35209

Irondale Public Library
Leeds Public Library
105 20th Street, South
802 Parkway Dr., SE
Irondale, AL 35210
Leeds, AL 35094

Midfield Public Library
Trussville Public Library
400 Breland Drive
201 Parkway
Midfield, AL 35228
Trussville, AL 35173

Tarrant Public Library
Warrior Public Library
1143 Ford Avenue
10 First Street
Tarrant, AL 35217
Warrior, AL 35180

Hueytown Public Library
1372 Hueytown Road
Hueytown, AL 35023

Comments must be submitted prior to 5:00 p.m. on March 21, 2016. Written comments must be submitted to the following.

Jefferson County Office of Community & Economic Development
716 Richard Arrington Jr Blvd N, Ste. A-430
Birmingham, AL 35203
Attn: Amendment Comments

a) The Final Amended Use of Funds stated herein has been developed so as to give maximum feasible priority to activities which will principally benefit low and moderate income persons and families.

The purpose of these Amendments is to delete several activities and to reprogram unexpended funds to other activities in these program years.

James A. "Jimmie" Stephens,
President
Jefferson County Commission
BT 02/18/2016

Birmingham News

LEGAL AFFIDAVIT

INV#: 0007570405

Remit Payment to:
Alabama Media Group
Dept 77571
P.O. Box 77000
Detroit, MI 48277-0571

JEFFERSON COUNTY COMMUNITY ECONOMIC
DEVELOPMENT
716 RICHARD ARRINGTON JR BLVD STE A430
BIRMINGHAM, AL 35203

COMMUNITY DEVELOPMENT

1881 '16 FEB 22 P2 55

Name: JEFFERSON COUNTY COMMUNITY ECONOMIC DEVELOPMENT

Account Number: 2002021

INV#: 0007570405

Sales Rep: Nancy Bridgman

Customer Service: 1-877-317-5175

invoicesupport@acsmi.com

Date	Position	Description	P.O. Number	Ad Size	Total Cost
02/19/2016	Legals AL	PUBLIC NOTICE Jefferson County, Alabama Office of Community & Economic Development	2000077116	1 x 123 L	338.25

Stephanie Hardin being sworn, says that she is bookkeeper of Birmingham News which publishes a newspaper in the City of Birmingham and County of Jefferson, State of Alabama: and attached notice appeared in the issue of

Birmingham News 02/19/2016

[Signature]
Sworn to and subscribed before me this 19th day of February 2016

Jefferson County, Alabama
Office of Community &
Economic Development
Amended Final Statement of Community
Development Objectives and
Projected Use of Funds
Program Years 2011 through 2015

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AVAILABILITY OF THE PROPOSED AMENDMENTS

Copies of amendments and summaries may be reviewed at the Jefferson County Office of Community & Economic Development, 716 Richard Arrington Jr. Blvd. North - Suite A430, Birmingham, AL 35203, by calling 325-5761, or online at <http://jeffconline.jccal.org/comdev/main/non-housing.html>. Arrangements can also be made to meet the Special Needs Requirements of those with disabilities. Those in this category should contact the Office of Community Development at the above address and telephone number. Copies may also be viewed at the following Public Libraries:

Adamsville Public Library
1984 Forestdale Blvd.
Adamsville, AL 35214

Fairfield Public Library
4615 Gary Avenue
Fairfield, AL 35064

Fultondale Public Library
1015 Walker Chapel Road
Fultondale, AL 35071

[Signature]
NOTARY PUBLIC

FOR QUESTIONS CONCERNING THIS AFFIDAVIT,
PLEASE CALL STEPHANIE HARDIN AT (251) 219-5405.
YOU CAN PLACE A LEGAL NOTICE BY EMAIL OR FAX:
LEGALS@AL.COM OR FAX# (205) 320-3550



Homewood Public Library
1721 Oxmoor Road
Homewood, AL 35209

Hueytown Public Library
1372 Hueytown Road
Hueytown, AL 35023

Irondale Public Library
105 20th Street, South
Irondale, AL 35210

Leeds Public Library
802 Parkway Dr., SE
Leeds, AL 35094

Midfield Public Library
400 Breland Drive
Midfield, AL 35228

Tarrant Public Library
1143 Ford Avenue
Tarrant, AL 35217

Trussville Public Library
201 Parkway
Trussville, AL 35173

Warrior Public Library
10 First Street
Warrior, AL 35180

Comments must be submitted prior to 5:00
p.m. on March 21, 2016. Written comments
must be submitted to the following:
Jefferson County Office of Community &
Economic Development
716 Richard Arrington Jr Blvd N, Ste. A-430

Birmingham, AL 35205
Attn: Amendment Comments
a) The Final Amended Use of Funds stated
herein has been developed so as to give
maximum feasible priority to activities
which will principally benefit low and moder-
ate income persons and families.
The purpose of these Amendments is to de-
lete several activities and to reprogram un-
expended funds to other activities in these
program years.

James A. "Jimmie" Stephens, President
Jefferson County Commission

Bham News: February 19, 2016

JEFFERSON COUNTY
OFFICE OF COMMUNITY DEVELOPMENT

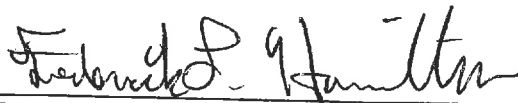
AMENDED ONE-YEAR ACTION PLAN FOR Program Years 2011-2015

CERTIFICATION

The Jefferson County Office of Community Development advertised the Final Amended One-Year Action Plan for Program Years 2011-2015 in the Birmingham News on February 19, 2016 and the Birmingham Times on February 20, 2016 advertisements are enclosed.

The Jefferson County Office of Community Development scheduled a public hearing at the office (716 Richard Arrington Jr. Blvd North – Suite A-420) on March 8, 2016 at 2:00 p.m. We did not have any citizens to attend the public hearing. Also, copies of the executive summaries were available in our office upon request and at 11 different public libraries located throughout Jefferson County.

The Jefferson County Office of Community & Economic Development did not receive any comments regarding the amendment.



Frederick L. Hamilton, Director

March 11, 2016
DATE

Executive Summary
Jefferson County, Alabama
Office of Community & Economic Development
Amended Final Statement of Community Development Objectives and Projected Use of
Funds

Program Years 2011 through 2015

Jefferson County, Alabama, and a consortium of municipalities located within the County (excluding Birmingham, Bessemer, Hoover, County Line, Sumiton, Argo, and Helena), received from the U.S. Department of Housing and Urban Development annual grants for the 2011 through 2015 Program Years from the Annual Action Plans of the Five-Year Consolidated Plans. These are the 37th through the 41st years of the Consolidated Plan Annual Action Plans that include the Community Development Block Grant Program (CDBG), The Emergency Shelter/Emergency Solutions Grant Program (ESG), and the HOME Program (HOME).

Pursuant to the requirements of the Housing and Community Development Act of 1974, as amended, Jefferson County, Alabama is hereby publishing the Final Amended Statement of Objectives and Projected Use of Funds for these years of the Program (October 1, 2011 to September 30, 2016). This Final Amended Statement was developed after receiving citizen comments and views at a public hearing held on March 8, 2016 at 2:00 p.m. at the Jefferson County Office of Community & Economic Development 716 Richard Arrington Jr. Blvd. North, Suite A-430, Birmingham, Alabama.

Special accommodations were made available, upon request, for those with disabilities and those with limited English proficiency. Those requiring special accommodations or questions regarding the Plan, were advised to call 325-5761 in advance for assistance.

AVAILABILITY OF THE PROPOSED AMENDMENTS

This is a summary of the amendments for Community Development Programs. Copies of this summary were also available for review at the Jefferson County Office of Community Development, 716 Richard Arrington Jr. Blvd. North – Suite A430, Birmingham, AL 35203, or by calling 325-5761. Arrangements were made available to meet the Special Needs Requirements of those with disabilities as well as those with limited English proficiency. Those in this category were also advised to contact the Office of Community Development at the above address and telephone number. Copies were available for review at the following Public Libraries:

Adamsville Public Library
4825 Main Street
Adamsville, AL 35005

Fairfield Public Library
4615 Gary Avenue
Fairfield, AL 35064

Fultondale Public Library
500 Byrd Lane
Fultondale, AL 35068

Homewood Public Library
1721 Oxmoor Road
Homewood, AL 35209

Irondale Public Library
105 20th Street, South
Irondale, AL 35210

Leeds Public Library
8104 Parkway Drive
Leeds, AL 35094

Midfield Public Library
400 Breland Drive
Midfield, AL 35228

Trussville Public Library
201 Parkway Drive
Trussville, AL 35173

Tarrant Public Library
1143 Ford Avenue
Tarrant, AL 35217

Warrior Public Library
10 First Street East
Warrior, AL 35180

Hueytown Public Library
1372 Hueytown Road
Hueytown, AL 35023

Comments could have been submitted prior to 5:00 p.m. on March 21, 2016. Written comments should have been submitted to the following:

Jefferson County Office of Community & Economic Development
716 Richard Arrington Jr Blvd N, Ste. A-430
Birmingham, AL 35203
Attn: Amendment Comments

The Final Amended Use of Funds stated herein has been developed so as to give maximum feasible priority to activities which will principally benefit low and moderate income persons and families. In addition, the projected use of funds is consistent with Jefferson County's goal of:

- a) Stabilizing low and moderate income neighborhoods located in consortium cities and unincorporated Jefferson County;
- b) Providing safe and affordable housing;
- c) Providing jobs for low and moderate income persons and families; and
- d) Improving the economic life in Jefferson County by encouraging business development.

The purpose of this Amendment is to delete several activities and to reprogram unexpended funds to other activities in these program years. The following are the activities to be changed:

PROGRAM YEAR 2011 (37TH)

CDBG

Reduce Funding in the Following Activity:

Fairfield Library Improvements from \$200,000.00 to \$166,619.34

Add the Following Activity:

Tarrant Water Improvements, \$33,380.66

PROGRAM YEAR 2012 (38th)

CDBG

Reduce Funding in the Following Activities:

Fairfield Willie Mays Park Improvements from \$160,000.00 to \$155,000.00

Clay Senior Center Improvements from \$160,000.00 to \$130,500.00

Rosedale Sidewalks Phase II from \$160,000.00 to \$110,000.00

Add the Following Activity:

West Highland Waterline Improvements, \$84,500.00

PROGRAM YEAR 2013 (39th)

CDBG

Add the Following Activity:

Economic Development Business Activity from RLF Income, \$82,718.56

PROGRAM YEAR 2014 (40th)

CDBG

Reduce Funding in the Following Activity:

Martintown Senior Center from \$177,000.00 to \$102,000.00

Increase Funding in the Following Activities:

Midfield Park Improvements from \$177,000.00 to \$252,000.00

Emergency Housing Grant from \$400,000.00 to \$402,650.47

HOME

Reduce Funding in the Following Activity:

CHDO Activities from \$319,634.00 to \$94,939.00

Delete the Following Activities:
CHDO Admin, \$25,000.00
Special Needs Rental Housing, \$450,000.00

Add the Following Activity:
Homebuyer Assistance Program, \$699,695.00

ESG

Reduce Funding in the Following Activities:
Rapid Re-Housing from \$27,978.00 to \$5,400.00

Add the Following Activity:
Homelessness Prevention, \$22,578.00

PROGRAM YEAR 2015 (41st)

CDBG

Delete the Following Activity:
Jett Road Water, \$168,911.00

Add the Following Activity:
Tarrant Water, \$168,911.00

ESG

Delete the Following Activity:
Street Outreach, \$5,000.00

Add the Following Activities:
Rapid Re-Housing - Tenant Based Rental Assistance, \$4,000.00
Rapid Re-Housing - Housing Relocation & Stabilization, \$6,000.00

BASIC GRANT 2014 - 2015

	<u>Original</u>	<u>AMEND. #1</u>	<u>CHANGE</u>
BASIC GRANT 2014 - 2015	1,746,595.00	1,746,595.00	0.00
Program Income	15,000.00	17,650.47	2,650.47
RLF Income	0.00	0.00	0.00
	<u>1,761,595.00</u>	<u>1,764,245.47</u>	<u>2,650.47</u>
Public Facilities	354,000.00	354,000.00	0.00
Neighborhood Facilities & Infrastructure	531,000.00	531,000.00	0.00
Public Services	25,000.00	25,000.00	0.00
Housing	500,000.00	502,650.47	2,650.47
Economic Development	0.00	0.00	0.00
Planning & Program Admin	351,595.00	351,595.00	0.00
Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>1,761,595.00</u>	<u>1,764,245.47</u>	<u>2,650.47</u>

<u>ORIGINAL</u>	<u>AMEND. #1</u>	<u>CHANGE</u>
177,000.00	252,000.00	75,000.00
<u>177,000.00</u>	<u>102,000.00</u>	<u>(75,000.00)</u>
354,000.00	354,000.00	0.00

Public Facilities
Midfield Park
Martintown Sr. Center

Infrastructure Improvements

Rosedale Sidewalks IV	177,000.00	177,000.00	0.00
Tarrant Water	56,000.00	56,000.00	0.00
Trafford Road	121,000.00	121,000.00	0.00
Fairfield Sidewalks II	<u>177,000.00</u>	<u>177,000.00</u>	<u>0.00</u>
	531,000.00	531,000.00	0.00

Public Services

Fair Housing Counseling	25,000.00	25,000.00	0.00
	25,000.00	25,000.00	0.00

Housing

Program Delivery	100,000.00	100,000.00	0.00
Emergency Housing Grant	<u>400,000.00</u>	<u>402,650.47</u>	<u>2,650.47</u>
	500,000.00	502,650.47	2,650.47

Economic Development

Ec. Dev. Business Activity	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	0.00	0.00	0.00

Planning & Program Admin

General Admin.	351,595.00	351,595.00	0.00
	<u>351,595.00</u>	<u>351,595.00</u>	<u>0.00</u>

Contingency

0.00	0.00	0.00
0.00	0.00	0.00

1,761,595.00 1,764,245.47 2,650.47

FY 2014 Detailed Budget Table-Amd #2

Allocation		FY 2014		
	\$143,468.00	Emergency Shelter Grants/Emergency Solutions Grants		
		Program Allocations		
Grant Amount				
	\$143,468.00			
Total Administration				
	\$10,760.10			
		Federal Allocation	Total Fiscal Year 2014	
		Amend #2 Activity Amount	Original Activity Amount	
Emergency Solutions Grants Program	Emergency Shelter**		\$86,080.00	\$86,080.00
	<i>Renovation**</i>		\$0.00	\$0.00
	<i>Operation**</i>		\$53,040.00	\$33,040.00
	<i>Essential Service**</i>		\$33,040.00	\$33,040.00
	<i>URA Assistance**</i>		\$0.00	\$0.00
	Street Outreach - Essential Services**		\$0.00	\$20,000.00
	HMIS		\$18,650.00	\$18,650.00
	Rapid Re-housing		\$5,400.00	\$27,978.00
	<i>Housing Relocation and Stabilization Services</i>		\$5,400.00	\$20,000.00
	<i>Tenant-Based Rental Assistance</i>		\$0.00	\$7,978.00
	<i>Project-Based Rental Assistance</i>		\$0.00	\$0.00
	Homelessness Prevention		\$22,578.00	\$0.00
	<i>Housing Relocation and Stabilization Services</i>		\$11,289.00	\$0.00
	<i>Tenant-Based Rental Assistance</i>		\$11,289.00	\$0.00
	<i>Project-Based Rental Assistance</i>		\$0.00	\$0.00
	Administration		\$10,760.00	\$10,760.00
	Emergency Solutions Grants Subtotal		\$143,468.00	\$143,468.00
			Total Grant Amount:	\$143,468.00

**Allowable only if the amount obligated for homeless assistance activities using funds from the first allocation is less than the expenditure limit for emergency shelter and street outreach activities (see Section III.B. of this Notice).



Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

EXECUTIVE SUMMARY
JEFFERSON COUNTY CONSORTIUM
PROPOSED AMENDMENT #1 - 2014-15 ACTION PLAN SUMMARY FOR
COMMUNITY DEVELOPMENT PROGRAMS

INTRODUCTION

The United States Department of Housing and Urban Development requires that in order to receive funding under the Community Development Block Grant Program (CDBG), the Home Investment Partnerships Program (HOME), the Emergency Solutions Grant Program (ESG), and the Housing Opportunities for Persons with AIDS Program (HOPWA), each entitlement city or urban county must prepare a Consolidated Plan. This Plan was prepared in the year 2010. The Plan identifies housing and non-housing needs over a five year period, assigns priorities to each of the needs and a strategy for meeting those needs, and sets out a one year Action Plan establishing funding. The overall goal of the community development programs is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for low- and moderate-income persons.

The Jefferson County Consortium is made up of the unincorporated areas of Jefferson County, Alabama and 30 municipalities within the County. The Cities of Birmingham, Bessemer and Hoover, County Line, Sumiton, Argo, and Helena are the only cities in the County not participating in the Consortium. Birmingham, Bessemer and Hoover are entitlement cities themselves. This proposed amended 2014 Action Plan was developed

in cooperation with these cities and with the assistance of area agencies and the public. The final Projected Amended Use of Funds was developed after receiving citizen comments and views at a public hearing held on March 8, 2016 at 2:00 pm at the Jefferson County Office of Community Development, 716 Richard Arrington Jr. Blvd. North – Suite A420 (Downtown Birmingham). Comments regarding this proposal could be submitted prior to 5:00 PM on March 21, 2016. Responders were encouraged to submit written comments regarding the amended Plan to the following:

Jefferson County Office of Community & Economic Development
716 Richard Arrington Jr Blvd N, Ste. A-430
Birmingham, AL 35203
Attn: Amendment #1: 2014 One-Year Action Plan

Special accommodations were made available, upon request, for those with disabilities and those with limited English proficiency. Those requiring special accommodations or questions regarding the Plan, were advised to call 325-5761 in advance for assistance.

AVAILABILITY OF THE PROPOSED AMENDED 2014 ACTION PLAN

This is a summary of the proposed Amended 2014 Action Plan for Community Development Programs. Copies of this plan were made available for review at the Jefferson County Office of Community & Economic Development, 716 Richard Arrington Jr. Blvd. North – Suite A430, Birmingham, AL 35203, by calling 325-5761, and online at <http://jeffconline.jccal.org/comdev/home/Home.html> in English. Arrangements were also made available to meet the Special Needs Requirements of those with disabilities and those with limited English proficiency. Those in this category were advised to contact the Office of Community & Economic Development at the above address and telephone number. Copies of the proposed 2014 One-Year Action Plan were also made available for review at the following Public Libraries:

Adamsville Public Library
4825 Main Street
Adamsville, AL 35005

Fairfield Public Library
4615 Gary Avenue
Fairfield, AL 35064

Fultondale Public Library
500 Byrd Lane
Fultondale, AL 35068

Homewood Public Library
1721 Oxmoor Road
Homewood, AL 35209

Irondale Public Library
105 20th Street, South
Irondale, AL 35210

Leeds Public Library
8104 Parkway Drive
Leeds, AL 35094

Midfield Public Library
400 Breland Drive
Midfield, AL 35228

Trussville Public Library
201 Parkway Drive
Trussville, AL 35173

Tarrant Public Library
1143 Ford Avenue
Tarrant, AL 35217

Warrior Public Library
10 First Street East
Warrior, AL 35180

Hueytown Public Library
1372 Hueytown Road
Hueytown, AL 35023

PROPOSED AMENDMENT #1: 2014 ONE-YEAR ACTION PLAN SUMMARY

The Jefferson County Consortium Proposed One Year Action Plan for the 2014-2015 Program Year outlines the proposed projects to be undertaken by the County with funds from the Community Development Block Grant Program (CDBG), the Home Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG). Outlined below are the projects listed by housing and non-housing categories.

Jefferson County expects to receive \$1,746,595.00 in CDBG funds, \$17,650.47 in CDBG program income; \$632,924.00 in HOME funds, \$0.00 in County match (In-Kind), and \$184,876.90 in HOME program income; \$143,468.00 in federal ESG funds, and \$143,468.00 in ESG Match funds, making a total of \$2,868,982.37 in funds available for Program Year 2014-15.

Housing programs will receive \$502,650.47 of the total CDBG funds available for the Emergency Housing Rehabilitation Grant Program.

Non-housing programs to be funded under the CDBG program include economic development programs, public services, public facilities and infrastructure improvements as well as planning and administration costs. The expenditures on these programs are as follows:

Public Facilities	\$885,000.00
Public Services	\$25,000.00
Program Administration	\$351,595.00

Homeless Assistance Programs: Jefferson County anticipates receiving \$143,468.00 in Federal ESG funds, plus \$143,468.00 provided by the sub-recipients as match for a total of \$286,936.00 to benefit the homeless and those at risk of homelessness.

HOME Program: Jefferson County anticipates receiving approximately \$632,924.00 in HOME funds for the Program Year beginning October 1, 2014. This figure will be increased by a projected program income of \$184,876.90, for a total of \$817,800.90. These funds are proposed for use in the Homebuyer Assistance Program and CHDO Activities.

HOUSING ACTIVITIES TO BE UNDERTAKEN

The following housing programs will be undertaken with funds from the Community Development Block Grant Program and the HOME Program:

	HOME	MATCH
Administration	\$88,290.00	-0-
Special Needs	\$ 0.00	-0-
CHDO Activities	\$94,939.00	-0-
CHDO Administration	\$ 0.00	-0-
Homebuyer Assistance Program	\$634,571.90	-0-
 CDBG		
Emergency Housing Rehabilitation Grant Program		\$500,000.00

HOMELESS ASSISTANCE ACTIVITIES TO BE UNDERTAKEN

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), enacted into law on May 20, 2009, consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Emergency Solutions Grant (ESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD’s application process to assist homeless persons by providing greater coordination in responding to their needs. The Emergency Solutions Grant focuses on assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. The Emergency Solutions Grant serves HUD’s definition of those who are homeless and those who are at risk of homelessness.

PROPOSED ACTIVITIES:

Jefferson County expects to receive \$143,468.00 in federal ESG funds, and \$143,468.00 in ESG Match funds. Jefferson County also plans to apply to the State of Alabama for additional Emergency Solutions Grant funds.

HOMELESS

The ESG components serving those who are homeless are 1) street outreach, 2) emergency shelter, 3) Homeless Prevention and 4) rapid re-housing with data collected in the Homeless Management Information System (HMIS).

1. **Street Outreach** – Serves unsheltered homeless persons
Essential Services include street outreach services for:

- ✓ Engagement;
- ✓ Case Management;
- ✓ Emergency Health and Mental Health Services;
- ✓ Transportation; and
- ✓ Services for Special Populations: Homeless Youth, Homeless Persons with HIV/AIDS, and Homeless Victims of Domestic Violence, Sexual Violence, and Stalking

2. **Emergency Shelter** – Serves people staying in emergency shelters

Essential Services include:

- ✓ Case Management;
- ✓ Child Care, Education, Employment, and Life Skills Services;
- ✓ Legal Services;
- ✓ Health, Mental Health, and Substance Abuse Services;
- ✓ Transportation; and
- ✓ Services for Special Populations

Shelter Activities include:

- ✓ Renovation (including major rehab or conversion)
- ✓ Operations (e.g., maintenance, utilities, furniture, food)

3. **Rapid Re-Housing** – Serves people who are literally homeless and can be used to help a homeless individual or family move into permanent housing and achieve housing stability.

Eligible Activities:

- ✓ Housing Relocation and Stabilization Services; and
- ✓ Short- Term Rental Assistance – up to 3 months
- ✓ Medium-Term Rental Assistance – 4 to 24 months*

*Up to 24 months of rental assistance during any 3-year period, including one-time payment for up to 6 months of rent arrears on the tenant's portion of the rent.

Short/Medium-Term Rental Assistance Standards:

- FMR limits
- Rent Reasonableness
- Minimum Habitability Standards
- Rental Assistance Agreement and Lease
- No rental assistance to a household receiving rental assistance from another public source for same time period (except a one-time payment of up to 6 months of arrears).

HOMELESS PREVENTION

The ESG component serving those who are at risk of homelessness is homeless prevention activities with data collected in the Homeless Management Information

System (HMIS). Homeless Prevention activities are limited to Individuals and families with annual incomes below 30% AMI and are at risk of becoming homeless.

Eligible Activities:

- ✓ Housing Relocation and Stabilization Services; and
- ✓ Short-Term Rental Assistance – up to 3 months
- ✓ Medium-Term Rental Assistance – 4 to 24 months

Short/Medium-Term Rental Assistance Standards:

- FMR limits
- Rent Reasonableness
- Minimum Habitability Standards
- Rental Assistance Agreement and Lease
- No rental assistance to a household receiving rental assistance from another public source for same time period (except a one-time payment of up to 6 months of arrears).

**HOMELESS PREVENTION & RAPID RE-HOUSING: HOUSING
RELOCATION & STABILIZATION SERVICES**

The following are allowable activities for both Homelessness Prevention and Rapid Re-Housing: Financial Assistance & Housing Relocation & Stabilization Services. (See Table 3 for proposed allocations of each category below under Rapid Re-Housing and Homeless Prevention).

Financial Assistance:*

Moving Costs
Rent Application Fees
Security Deposit
Last month's rent
Utility deposit
Utility payments

Services:

Housing search/placement
Housing stability case management
Mediation and legal services
Credit repair/budgeting/money management

*No financial assistance to a household for a purpose and time period supported by another public source.

HMIS – Jefferson County proposes to allocate Emergency Solutions Grant to HMIS activities. Jefferson County and its sub-recipients will participate in the local Continuum of Care and utilize HMIS.

Eligible Costs for recipients that are HMIS Lead Agencies:

- ✓ Hosting and maintaining software or data
- ✓ Backing up, recovering, or repairing software or data
- ✓ Upgrading, customizing, and enhancing the HMIS
- ✓ Integrating and warehousing data
- ✓ Administering the HMIS

- ✓ Reporting
- ✓ Conducting training and using the HMIS

Eligible Costs for Jefferson County and Sub-recipients:

- ✓ Computer hardware, software, and software licenses
- ✓ Office space, utilities, and equipment
- ✓ Obtaining technical support
- ✓ Salaries for HMIS operation
- ✓ Staff travel (training and program participant intake)
- ✓ Participation fees charged by the HMIS Lead

ADMINISTRATION – Jefferson County’s total budget of Emergency Shelter Grant funds and Emergency Solutions Grant funds is expected to be \$143,468.00 of which up to 7.5% may be used for administrative costs. Therefore, Jefferson County plans to allocate \$10,760.00 in Federal Emergency Solutions Grant funds to Administrative activities.

Eligible Administrative Costs:

- ✓ Providing management, oversight, and coordination
- ✓ Monitoring programs and evaluating performance
- ✓ Training on ESG requirements
- ✓ Preparing ESG & homelessness-related sections of the Consolidated Plan
- ✓ Carrying out environmental review responsibilities

CENTRALIZED/COORDINATED ASSESSMENT

Jefferson County in utilizing phone lines, GMIS mapping, and HMIS data input and referrals originally established for HPRP, proposes to use a centralized/coordinated intake and implement the Emergency Solution Grant in coordination with the local Continuum of Care. Prior to beginning the program Jefferson County plans to meet with the Continuum in establishing a pre-screening intake form that can be used by each ESG grantee participating in the Continuum. The purpose of coordination is to promote consistent standards; avoid duplicative/unnecessary assistance; and promote strategic targeting of homeless assistance resources. This centralized intake process will allow initially assessments of the eligibility and needs of each individual or family seeking assistance.

AMENDMENT #1 ESG BUDGET ALLOCATION

Administration	\$10,760.00
Operations	\$53,040.00
Essential Service	\$33,040.00
Street Outreach from \$20,000.00 to	\$ 0.00
HMIS	\$18,650.00
Rapid Re-Housing HRS	\$17,489.00

Rapid Re-Housing TBRA	\$10,489.00
Total	\$143,468.00

**NON-HOUSING COMMUNITY DEVELOPMENT PRIORITIES AND PROPOSED
ACTIVITIES TO BE UNDERTAKEN**

The following non-housing activities will be undertaken with funds from the Community Development Block Grant Program; all were determined to be high priority activities in the Consolidated Plan:

General Administration, \$351,595.00

PUBLIC FACILITIES

Fairfield Sidewalk, \$177,000.00
Midfield Park Improvements, \$252,000.00
Martintown Senior Center, \$102,000.00
Tarrant Water Improvements, \$56,000.00
Trafford Road Improvements, \$121,000.00
Rosedale Sidewalk Phase IV, \$177,000.00

PUBLIC SERVICES

Fair Housing Counseling, \$25,000.00

ECONOMIC DEVELOPMENT

Jefferson County manages an Economic Business Loan Program that provides low interest loan of up to \$350,000 to businesses for expansion. Loans are provided on a county-wide basis, with the goal of creating new jobs for low- and moderate-income residents of the County. Loans may be made from CDBG funds, Section 108 Loans or Float Loans. Section 108 or Float Loans may be up to \$1,000,000.

Economic Development Float Loan, \$1,000,000 – Float Loan Criteria: 1. Cost per job; 2. Number of jobs; 3. Type of jobs; and 4. Relative job income expected.

**REQUIREMENTS AND PARAMETERS FOR THE ECONOMIC DEVELOPMENT
CDBG LOAN PROGRAM**

Loan funds may be used to undertake certain Economic Development activities including:

- Acquiring, construction, rehabilitating or installing commercial or industrial buildings, structures and other real property equipment and improvement.

- Assisting a private, for-profit business with a loan.
- Providing economic development services in connection with other eligible CDBG Economic Development activities.
- Economic Development assistance may be provided directly or through public and private organizations, agencies and other sub-recipients including non-profit and for profit sub-recipients.
- All economic development activities must meet the National Objective Standard of benefiting low-to-moderate income persons. At least 51% of the employees of the business must be low-to-moderate income and have a total household income less than HUD's current low income criteria (80% of median household income).

GENERAL GUIDELINES:

- All loans must meet the Public Benefit Standards of the CDBG Program for individual and aggregate standards. One new job must be created or retained per \$35,000 loaned.
- Minimum loan amount is \$25,000.
- Maximum loan amount is \$350,000 (this amount can be waived by the CDBG Director).
- Loan proceeds can be used for hard costs (building, land, equipment, etc.) and also for soft costs (working capital).
- Loans can be on a first or second lien basis (no third lien loans).
- Loans on equipment cannot exceed a 10 year term.
- Loans on buildings and land cannot exceed a 20 year term.
- The maximum interest rate will be 75% of the bank rate or less.
- All loans are to be secured by lien positions on collateral and will be determined by credit worthiness, collateral coverage, and term of the loan.
- CDBG loan funds cannot be used to avoid bankruptcy, refinancing third party loans, or paying debt service. This will not preclude recasting existing CDBG loans to provide a workout agreement to avoid foreclosure action.
- Proof that other financing has been secured on all gap financing projects and participatory loans.
- All projects must create jobs in Jefferson County excluding the cities of Birmingham, Bessemer, Hoover, Argo, County Line, West Jefferson, Helena and Sumiton.

**REQUIREMENTS AND PARAMETERS FOR THE ECONOMIC DEVELOPMENT
MICRO LOAN PROGRAM**

Loan funds may be used to undertake certain Economic Development activities including:

- Acquiring, construction, rehabilitating or installing commercial or industrial buildings, structures and other real property equipment and improvement.
- Assisting a private, for profit business with a loan.
- Providing economic development services in connection with other eligible CDBG Economic Development activities.
- Economic Development assistance may be provided directly or through public and private organizations, agencies and other sub-recipients including non-profit and for-profit sub-recipients.
- Micro loans will be used to provide assistance to persons owning or developing a micro enterprise that has five or fewer employees, one or more of whom owns the enterprise. At least 51% of the employees must be low-to-moderate income and have a total household income less than HUD's current low income criteria (80% of median family income).

Specific Micro loan assistance includes provisions for:

- Loan and other forms of financial support for the establishment, stabilization and expansion of small business enterprises (Micro Enterprises).
- Technical assistance, advice and business services to owners and development of micro enterprises.
- Training, technical assistance and other support activities to carry out micro loan activities.
- All micro loans cannot exceed \$25,000 and must meet the public benefit standards of the CDBG Program for individual activities and aggregate standards.
- All projects must create jobs in Jefferson County excluding the cities of Birmingham, Bessemer, Hoover, Argo, County Line, West Jefferson, Helena and Sumiton.

Evaluation of Past Performance

In program year 2013 Jefferson County received \$1,766,008.00 in CDBG funds, \$5,000.00 in CDBG program income; \$587,213.00 in HOME funds, \$129,623.00 in County match (In-Kind), and \$100,000.00 in HOME program income; \$119,773.00 in federal ESG funds, and \$119,773.00 in ESG Match funds, making a total of \$2,827,390.00 in funds available for Program Year 2013-14.

Out of the \$2,827,390.00 Jefferson County allocated \$805,000.00 in CDBG funds in the following non-housing categories: Public Facilities: \$540,000.00, Infrastructure: \$350,000.00, Public Services: \$35,000.00, and Program Administration: \$346,008.00.

From the 2013 Program Year funds, Jefferson County allocated funds for 1 – fire station, 2- park improvement projects, 3 – infrastructure projects, and 2 – public service programs.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 5 Action Plan General Questions response:

- 1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.**

Jefferson County is an Urban County as defined by HUD. The Urban County consists of the Jefferson County Community Development Consortium which includes all of Jefferson County outside of the cities of Birmingham, Bessemer, County Line, Hoover, Sumiton, Argo, and Helena.

Year 2010 concentrations of LMI Households are incomplete. Available data is shown below.

Year 2010 Partial Data Taken From HUD

IDIS Website Data

TRACT	BLKGRP	LOWMODPCT
010002	2	51.5
010401	5	65
010402	1	52.8
010500	1	60.4
010500	2	64.3
010602	1	72
010602	3	77
010602	5	59.1
010602	6	55.9
010900	3	52.1
010900	5	79
010900	6	63.3
010900	7	62.1
010900	9	71.8
011400	1	61.2
011500	2	53.3
012002	1	52.2
012002	2	58.4
012402	1	53.8
012403	2	82.3
012500	1	51.2
012500	2	59.1
012602	1	51.4
012602	2	60.1
013200	2	58.4
013200	3	66.9
013300	1	68.2
013300	2	65.4
013300	3	74.2
013400	2	54.7
013601	1	56.7
013601	2	77.8
013601	3	63.2
013601	5	58.8
013801	1	61.3
013801	2	55.6
013901	1	56.2
014102	3	52.8
014104	2	53.8
014301	3	56.1

Population Shifts in Jefferson County

The Jefferson County Community Development Consortium has a 2000 Census population of 666,047 persons and a 2010 population of 656,468 persons for a change of -0.54%. In a Birmingham News article written by Jeff Hanson and dated March 28, 2011, "Dr. Rosie O'Beirne, an anthropologist with the University of Alabama at Birmingham said that Birmingham's pattern matches the national trend of increasing diversity in the suburbs." Dr. O'Beirne states that "it's really middle-class flight, not black flight or white flight". Dr. O'Beirne further states as follows:

"Historically blacks and whites have been segregated in Birmingham, and a lot of that had to do with racism. We're in an era where racial ideology doesn't have the same effect as it once did. You have a rising middle class population."

Of this group, 58.1% were white in 2000 and 53% were white in 2010 and in 2000 39.4% were black and in 2010 42% were black. For the purpose of the 2013 Annual Plan, 2010 census data can be used to show racial concentration in municipalities but said data remains unavailable for unincorporated areas. Areas of African-American concentrations are defined as tracts/block groups which have African-American populations of 20% or more. Hispanic concentrations, while relatively small, are also shown due to the significant increases which have taken place between 1990 and 2010.

The tables shown below were prepared by the Regional Planning Commission of Greater Birmingham using 2010 Census data and were taken from their web-site named <http://www.rpcgb.org/>. These tables show the population changes incorporated areas of Jefferson County and reflect the data reported by the Birmingham News. It further shows county data.

**Changes in Incorporated Areas 2000-2010
for All Races**

Incorporated Area	2000 Census	2010 Census	# Change	% Change
	Population	Population		
Adamsville	4,965	4,522	-443	-8.92%
Bessemer	29,672	27,456	-2,216	-7.47%
Birmingham	242,820	212,237	-30,583	-12.59%
Brighton	3,640	2,945	-695	-19.09%
Brookside	1,393	1,363	-30	-2.15%
Cardiff	82	55	-27	-32.93%
Center Point*	0	16,921	16,921	100%
Clay*	0	9,708	9,708	100%
Fairfield	12,381	11,117	-1,264	-10.21%
Fultondale	6,595	8,380	1,785	27.07%
Gardendale	11,626	13,893	2,267	19.50%
Graysville	2,344	2,165	-179	-7.64%
Homewood	25,043	25,167	124	0.50%
Hoover	62,742	81,619	18,877	30.09%
Hueytown	15,364	16,105	741	4.82%
Irondale	9,813	12,349	2,536	25.84%
Kimberly	1,801	2,711	910	50.53%
Leeds	10,455	11,773	1,318	12.61%
Lipscomb	2,458	2,210	-248	-10.09%
Midfield	5,626	5,365	-261	-4.64%
Montevallo	4,825	6,323	1,498	31.05%
Morris	1,827	1,859	32	1.75%
Mountain Brook	20,604	20,413	-191	-0.93%
Mulga	973	836	-137	-14.08%
North Johns	142	145	3	2.11%
Pinson*	0	7,163	7,163	100%
Pleasant Grove	9,983	10,110	127	1.27%
Sylvan Springs	1,465	1,542	77	5.26%
Tarrant	7,022	6,397	-625	-8.90%
Trafford	523	646	123	23.52%
Trussville	12,924	19,933	7,009	54.23%
Vestavia Hills	24,476	34,033	9,557	39.05%
Warrior	3,169	3,176	7	0.22%
* denotes a new town.				

**Changes in Counties 2000-2010
for All Races**

Incorporated Area	2000 Census	2010 Census	# Change	% Change
	Population	Population		
Blount County	51,024	57,322	6,298	12.34%
Chilton County	39,593	43,643	4,050	10.23%
Jefferson County	662,047	658,466	-3,581	-0.54%
St. Clair County	64,742	83,593	18,851	29.12%
Shelby County	143,293	195,085	51,792	36.14%
Walker County	70,713	67,023	-3,690	-0.00052
RPCGB Total	1,031,412	1,105,132	73,720	7.15%

The Birmingham News printed on February 25, 2011 an article entitled "2010 Census: Birmingham Shrinks, Hoover, Shelby Surge" written by Thomas Spencer of the Birmingham News. Using 2010 Census Bureau data the article listed the Fastest-Growing Cities in Jefferson and Shelby County counties as shown below. Please note that only three of these cities are within the Consortium (Trussville, Kimberly & Vestavia Hills) and Hoover, non-consortium city is located in both Jefferson and Shelby counties.

Rank	City	2010 Population	% Change From 2000
1	Calera	11,620	268.00
2	Chelsea	10,183	245.30
3	Helena	16,793	63.10
4	Trussville	19,933	54.20
5	Kimberly	2,711	50.50
6	Pelham	21,352	48.60
7	Vestavia Hills	34,033	39.00
8	Alabaster	30,352	34.20
9	Montevallo	6,323	31.00
10	Hoover	81,619	30.10

Using 2010 Census Data, the same article shows the "Fastest-Shrinking Cities in Jefferson and Shelby Counties" as shown below:

Fastest-Shrinking Cities Jefferson and Shelby Counties, by Percentage			
Rank	City	2010 Population	% Change from 2000
1	Cardiff	55	-32.9
2	Brighton	2,945	-19.1
3	Mulga	836	-14.1
4	Birmingham	212,237	-12.6
5	Maytown	385	-11.5
6	Fairfield	11,117	-10.2
7	Lipscomb	2,210	-10.1
8	Adamsville	4,522	-8.9
9	Tarrant	6,397	-8.9
10	Graysville	2,165	-7.6

Unlike the first table shown in the Birmingham News article, **9 of the Fastest-Shrinking Cities are in the Consortium** and remaining municipality is the City of Birmingham located primarily within Jefferson County.

Minority Concentrations Within Jefferson County

The African-American population of Jefferson County represents the largest minority group within Jefferson County representing 42% of the total population of Jefferson County in 2010 for an increase of 2.6%. While the 2010 data is currently unavailable for unincorporated areas, it is available for municipalities. The areas with the highest % of African-American populations are as follows:

African-American Concentrations Incorporated Jefferson County & Adjacent Jurisdictions for Year 2000 & 2010 (does not include CDP data)		
	Yr. 2000 % of Total	Yr. 2010 % of Total
Birmingham	73.50	73.4
Bessemer	69.60	71.2
Adamsville	22.8	44.9
Brighton	89.10	91
Centerpoint	NA	62.9
Fairfield	90.20	94.6
Graysville	23.10	23.6
Hueytown	15.50	27.2
Irondale	25.30	35.4
Lipscomb	65.60	61
Midfield	59.50	81.6
Pleasant Grove	14.40	44.8
Tarrant	18.7	52.3

Alabama Census 2010 Data as found in <http://www.ai.com.census/>.

There has been a significant population shift within Jefferson County over the last ten years with African-Americans moving into suburban areas and away from the inner city.

African-American and Caucasian Concentrations Within Jefferson County

African-American Population in Jefferson County & Adjacent Jurisdictions for Year 2000 & 2010			Caucasian Population in Jefferson County & Adjacent Jurisdictions for Year 2000 & 2010		
	Yr. 2000 % of Total	Yr. 2010 % of Total		Yr. 2000 % of Total	Yr. 2010 % of Total
Jefferson County	39.40	42	Jefferson County	58.1	53
Shelby County	7.40	10.6	Shelby County	89.8	83
Bibb County	22.20	22	Bibb County	76.9	75.8
Blount County	1.20	1.3	Blount County	95.1	92.6
St. Clair County	8.10	8.6	St. Clair County	90	88.2
Tuscaloosa County	29.30	29.6	Tuscaloosa County	68.1	66.3
Birmingham	73.50	73.4	Birmingham	24.1	22.3
Bessemer	69.60	71.2	Bessemer	28.9	24.3
Hoover	6.80	14.8	Hoover	87.7	75.1
Adamsville	22.8	44.9	Adamsville	75.8	52.3
Brighton	89.10	91	Brighton	9	6.5
Brookside	8.70	18.5	Brookside	89.9	79.5
Cardiff	6.10		Cardiff	93.9	
Centerpoint	NA	62.9	Centerpoint	NA	32.6
Fairfield	90.20	94.6	Fairfield	8.9	4.2
Fultondale	5.30	16.6	Fultondale	91.6	75.1
Gardendale	1.50	8.6	Gardendale	97.2	89.4
Graysville	23.10	23.6	Graysville	75.3	73.9
Homewood	15.30	17.3	Homewood	79.8	74.6
Hueytown	15.50	27.2	Hueytown	83.5	70
Irondale	25.30	35.4	Irondale	71.7	56.3
Kimberly	1.60	1.8	Kimberly	81.2	96.2
Leeds	15.90	14.3	Leeds	81.2	78.7
Lipscomb	65.60	61	Lipscomb	32.5	22
Midfield	59.50	81.6	Midfield	39.3	16.4
Morris	0.50	1	Morris	98.1	97.7
Mtn Brook	0.30	1	Mtn Brook	98.1	97.2
Mulga	13.20	16.9	Mulga	85.1	81
Pleasant Grove	14.40	44.8	Pleasant Grove	84.5	53.7
Tarrant	18.7	52.3	Tarrant	78.5	39
Trafford	1	6.2	Trafford	98.5	92.7
Trussville	1.5	6.6	Trussville	96.4	90.3
Vestavia Hills	1.9	3.8	Vestavia Hills	93.5	90.4
Warrior	15.4	14.2	Warrior	83	83.1

Hispanic Population Changes in Jefferson County from 1990-2010

The Hispanic population in Jefferson County rose from 2,754 in 1990 to 25,488 in 2010. While most jurisdictions have some Hispanic residents, the Consortium areas with the greatest concentrations (raw numbers) are Brighton, Lipscomb, Vestavia, Homewood, Irondale, Leeds, Tarrant and Fultondale. The areas with the highest percentage of Hispanic population are Brighton, Lipscomb and Fultondale. The Hispanic population within the City of Lipscomb is the highest percentage (19.73%) within the Consortium.

Incorporated Area & Counties	2010 Census Population	2010 Hispanic Population	2010 Hispanic % of Total
Jeff Co	658,466	25,488	3.87%
Shelby	195,085	11,567	5.93%
Blount	57,322	4,626	8.07%
St clair	83,593	1,716	2.05%
Adamsville	4,522	102	2.26%
Bessemer	27,456	1,113	4.05%
Birmingham	212,237	7,704	3.63%
Brighton	2,945	407	13.82%
Brookside	1,363	9	0.66%
Center Point*	16,921	806	4.76%
Clay*	9,708	127	1.31%
Fairfield	11,117	127	1.14%
Fultondale	8,380	909	10.85%
Gardendale	13,893	207	1.49%
Graysville	2,165	37	1.71%
Homewood	25,167	1,846	7.34%
Hoover	81,619	4,915	6.02%
Hueytown	16,105	321	1.99%
Irondale	12,349	961	7.78%
Kimberly	2,711	22	0.81%
Leeds	11,773	774	6.57%
Lipscomb	2,210	436	19.73%
Midfield	5,365	77	1.44%
Morris	1,859	20	1.08%
Mountain Brook	20,413	198	0.97%
Mulga	836	5	0.60%
North Johns	145		0.00%
Pinson*	7,163	267	3.73%
Pleasant Grove	10,110	57	0.56%
Tarrant	6,397	578	9.04%

Jefferson County, Al.

Trafford	646	6	0.93%
Trussville	19,933	250	1.25%
Vestavia Hills	34,033	835	2.45%
Warrior	3,176	25	0.79%
* denotes a new town.			

US Census 2010 Data as found in the AI for 2010 (original)
US Census 2010 Data as found in <http://www.al.com.census/>.

Hispanic Population Changes in Jefferson County from 1990-2010					
	1990	2000	2000	2010	2010
	Hispanic	Hispanic	Change %	Hispanic	Change %
Jefferson County	2,745	10,280	274.50	25,488	148
Shelby County	525	2,910	454.29	11,567	297
Bibb County	286	210	-26.57	406	93
Blount County	286	2,718	850.35	4,626	70
St. Clair County	209	686	228.23	1,716	150
Birmingham	1,038	3,764	262.62	7,704	105
Bessemer	76	338	344.74	1,113	229
Hoover	366	2,380	550.27	4,915	107
Adamsville	12	0	-100.00	102	292
Brighton	6	17	183.33	407	546
Brookside	3	5	66.67	9	296
Center Point				806	59
Clay				127	535
Fairfield	22	105	377.27	127	74
Fultondale	34	80	135.29	909	766
Gardendale	36	83	130.56	207	176
Graysville	3	11	266.67	37	236
Homewood	191	729	281.68	1,846	163
Hueytown	32	77	140.63	321	345
Irondale	75	383	410.67	961	265
Kimberly	5	26	420.00	22	5
Leeds	50	113	126.00	774	453
Lipscomb	2	69	3350.00	436	693
Midfield	10	28	180.00	77	863
Morris	3	7	133.33	20	186
Mtn Brook	120	174	45.00	198	66
Mulga	0	7	0.00	5	400
Pinson				267	134
Pleasant Grove	28	28	0.00	57	104
Tarrant	36	175	386.11	578	382
Trafford	5	0	-100.00	6	500
Trussville	37	110	197.30	250	129
Vestavia Hills	149	368	146.98	835	150
Warrior	6	0	-100.00	25	150

Census 2010 Data as found in <http://www.al.com.census/>.

The estimated percentage of Community Development Block Grant funds for targeted areas in Non-Housing Community Development activities (\$ 885,000) are the cities of Fairfield (20%), Midfield (20%), Tarrant (6%) and Trafford (14%), Homewood's Rosedale Community (20%) and the unincorporated community of Martintown (20%).

Low/Mod Percentages:

- Fairfield Sidewalk Improvements – 53.2%
- Midfield Park Improvements – 52.5%
- Martintown Senior Center – (Seniors Presumed Low/Mod) Community is 90.68%
- Tarrant Water Improvements – 100% based upon Survey
- Trafford Road Improvements – 72.2% based upon Survey
- Rosedale Sidewalk Improvements – 86.21%

Source: U.S. Census Bureau (American Fact Finder) – Data Set: Census 2000 Summary File 1 (100% data) QCT-P6 Race and Hispanic or Latino: 2000

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

All Housing Programs (CDBG/HOME) are implemented Consortium-Wide (All of Jefferson County outside of the Cities of Birmingham, Bessemer, County Line, Sumiton, Argo, Helena and Hoover). In infrastructure and social service programs, Jefferson County does not discriminate against any area of the County based upon geographic considerations. Every effort will, however, be made to target, where feasible, funds into areas which have the greatest need. Greatest need is defined as areas where 50% or more of the households have incomes 80% or less of median based upon HUD figures or where greater than 30% of the households are minority. This is based upon 2000 Census data. A direct corollary has been seen between high minority concentrations and high poverty levels.

**CDBG FUNDS
PUBLIC FACILITIES**

The Jefferson County Commission made the decision to prioritize the renovation or construction of new public facilities, as well as park improvements in order to provide low and moderate income persons with adequate space needed for various services. These improvements were cited as high priorities in the Five Year Consolidated Plan, which was prepared in 2010.

The Jefferson County Community Development office receives CDBG applications on an annual basis through the Open Season process and the decision to fund projects is based on projects meeting the CDBG eligibility requirement. Based on the eligible projects received during the last Open Season, the Jefferson County Commission has approved proposed funding one (1) senior citizens center, one (1) park improvement project, and four (4) infrastructure improvement projects in several sections of the Jefferson County Consortium.

The Jefferson County Commission gave priority to the waterline improvement project in the City of Tarrant. This project will provide adequate water supply to seven households that are currently supplied by one 1.25 inch supply line. This area of Tarrant was shown to be 100% low/mod from the results of a door to door survey conducted in May, 2014.

Priority was given to the Trafford Road Improvement project to pave 2nd Street and Church Street that have badly deteriorated over time.

The Jefferson County Commission also gave priority to park improvements in the city of Midfield in order to provide the low and moderate income citizens with adequate space for various recreational activities.

Finally, the Jefferson County Commission gave priority to funding the installation of sidewalks in the Rosedale Community in the city of Homewood and in the city of Fairfield. These sidewalk projects will provide easier access to city services for the low and moderate income citizens of the community.

In the area of non-construction, non-housing activities the Jefferson County Commission gave priority to funding the local Continuum of Care's Homeless Management Information System (HMIS) and Fair Housing Counseling.

HOUSING REHABILITATION PROGRAM

The Five Year Consolidated Plan also identified substandard housing a significant problem within the Jefferson County Consortium. Housing Research statistics reveals that most substandard owner occupied housing is occupied by low and moderate income persons. The Jefferson County Community Development Housing Rehabilitation program is design to benefit low and moderate income persons owning their home with the following program:

1. Emergency Housing program,

Addressing substandard owner occupied housing was given high priority by the Jefferson County Commission in order to address a waiting list of over 200 low and moderate income persons. Since prospective beneficiaries of the Jefferson County Housing Rehabilitation program are required to complete an application, there is no geographic preference given by the county since all beneficiaries must be low and moderate income and reside in the Jefferson County Consortium. The basis for selecting homes to participate in the program is based on an objective rating system, which takes into consideration need.

HOME PROGRAM

The allocation of HOME funds for affordable housing to low and moderate income persons is also a high priority of the Jefferson County Commission and consistent with need identified in the Five Year Consolidated Plan.

The Five Year Consolidated Plan identified Special Needs Housing for the Elderly has a high priority as well as the construction of affordable single family housing for home ownership. The 2014 Annual Action Plan continues to address these affordable housing needs. The programs are funded through a Request for Proposal process and no geographic preference is given.

FAIR HOUSING COUNCILING

The Jefferson County Commission also gave priority to funding Fair Housing Counseling in the 2014 Annual Action Plan. The Jefferson County Commission will contract with the Jefferson County Housing Authority to provide low and moderate income persons with counseling in the intricacies of homeownership, as well as fair housing counseling. This program is provided to citizens in the consortium on an as needed basis and no geographic preference is given.

EMERGENCY SOLUTIONS GRANT (ESG) Program

The basis for allocation of ESG funds is based on needs identified in our Five Year Consolidated Plan to assist homeless providers within our consortium. The allocation of our ESG funds in the 2014 Annual Action Plan is based the needs identified in the EGS applications submitted during our Open Season and availability of funds. The homeless providers funded under this program are located within the corporate limits of Birmingham, Alabama and are a part of the local Continuum of Care where Metropolitan Birmingham Services for the Homeless serves as the lead agency.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Due to the growing need for housing rehabilitation assistance in Jefferson County, yearly funding cuts on the national level and lack of funds at the local level work together to prevent us from properly addressing the needs of the Consortium underserved or otherwise. With this scarcity of program funding there is also a multi-year waiting period for housing rehabilitation assistance. Infrastructure and social service programs suffer from the same scarcity of funds meaning that less can be done with CDBG funds on an annual basis. To compensate for this, Jefferson County continues to seek alternate sources of funding.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Jefferson County expects to receive \$1,746,595.00 in CDBG funds, \$15,000.00 in CDBG program income; \$632,924.00 in HOME funds, \$0.00 in County match (In-Kind), and \$250,000.00 in HOME program income; \$160,259.00 in federal ESG funds, and \$143,468.00 in ESG Match funds, making a total of \$2,948,246.00 in funds available for Program Year 2014-15.

* * *

2013 HUD Housing Choice Voucher – Family Self-Sufficiency Program:
Jefferson County Housing Authority - \$98,599.00

* * *

On December 12, 2012 a Special Needs Rental Housing Development in the City of Tarrant was notified that it would receive Low Income Housing Tax Credits (LIHTC) and State HOME funds by the Alabama Housing Finance Authority. The letter awarded \$640,374.00 in Housing Credits and \$1,317,780.00 in State HOME funds.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 5 Action Plan Managing the Process response:

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The Jefferson County Office of Community & Economic Development is the lead agency for the development and the implementation of the Consolidated Plan. Jefferson County works with a variety of non-profit entities contractually responsible for implementation of portions of the plan. This is particularly important in providing assistance to the homeless.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

An Open Season period was held from September 1, 2013 through January 31, 2014 in which 6 public meetings were held throughout. In order to obtain information regarding the fifth Annual Action Plan of the 2010 Consolidated Plan. Two additional meetings were held at the Jefferson County Courthouse. Those who participated in the development of the plan were non-profit agencies, homeless service providers, public housing authorities, residents of Jefferson County and local governments.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

During the next year, Jefferson County plans to continue to meet with public and private housing, health, and social service agencies to provide resources to meet the needs of the Jefferson County Consortium. Jefferson County plans to work closely with these agencies in the development of coordinated strategic plans in order to provide a more comprehensive approach to meeting those needs and in determining where gaps may occur that need to be addressed. During the next year Jefferson County will undergo a series of meetings in order to determine needs and establish goals for the next 5-Year Consolidated Plan.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 5 Action Plan Citizen Participation response:

1. Provide a summary of the citizen participation process.

2014 Citizens' Participation Plan

The Housing and Community Development Act of 1974 became law in August 1974. In October 1977, President Carter signed the Housing and Community Development Act of 1977, which amended the 1974 Act. However, the objective of the legislation remains, as before, to develop viable urban communities, by expanding economic opportunities and providing decent housing and a suitable living environment, principally for persons of low and moderate income. Another equally important objective is to help elderly groups and disabled persons.

Jefferson County is eligible to participate in the Community Development Block Grant program under a special provision for "Urban Counties." Urban Counties are those with a minimum population of 200,000 persons or more. In order to meet the population requirement, a consortium of thirty-one Jefferson County cities was assembled, excluding the cities of Birmingham, Bessemer, County-Line, and Hoover. They are as follows:

Adamsville	Hueytown	Mulga
Brighton	Irondale	Pleasant Grove
Brookside	North Johns	Sylvan Springs
Cardiff	Kimberly	Tarrant
Center Point	Leeds	Trafford
Clay	Lipscomb	Trussville
Fairfield	Fultondale	Maytown
Vestavia Hills	Gardendale	Midfield
Warrior	Graysville	Morris
Homewood	Pinson	Mountain Brook
West Jefferson		

The Community Development Block Grant program has been operating in Jefferson County since 1976, the Emergency Shelter Grant program since 1989 which was replaced by the Emergency Solutions Grant program in 2012, and the HOME program since 1992. These programs are part of a consolidated planning and application process and they require a written Citizen Participation Plan. This Plan describes the process for involving citizens in the establishment and priorities of needs for the expenditure of funds, and the preparation of the Consolidated Plan and Action Plan.

The Consolidated Plan began with the 1995 Program Year. The applications for CDBG, HOME, ESG, as well as other Federal programs the County participates in, are included in one application. The Consolidated Plan\Action Plan also has specific citizen participation requirements which, "...are designed to encourage participation by very low, and low-income persons, particularly those living in slum and blighted areas, and in areas where CDBG funds are proposed to be used. Jurisdictions are expected to take whatever actions are appropriate to encourage the participation of all of its citizens, including minorities and non-English speaking persons, as well as persons with mobility, visual or hearing impairments."

To accomplish this, the regulations require that:

- 1) Information on the program be supplied to citizens,
- 2) That at least two different public hearings be held during the Consolidated Planning Process, and
- 3) That citizens have an opportunity to comment on the County's Consolidated Plan\Action Plan and on the County's performance with the County responding to citizen comments.

Introduction

The Office of Community & Economic Development is the management arm of the Jefferson County Commission for all matters associated with the CDBG, HOME, and ESG programs. It provides, through close coordination and cooperation with the Commission and citizens, the means for developing plans, implementing projects, and analyzing performance of the programs.

Each municipality in the consortium will be requested to designate an Advisory Council member to meet with the Office of Community & Economic Development and make recommendations about the planning process. Persons from unincorporated areas of the County and non-profit organizations will also be invited to participate in this process. This group will be known as the Technical Advisory Committee. It will meet at least twice during a Program Year. The primary purpose of this group will be to advise the Office of Community & Economic Development. They will have no funding authority. All applications for financial assistance from an incorporated municipality, which involves construction activities, will have to be coordinated through the mayor. Unincorporated areas may submit applications directly to the Office of Community & Economic Development.

Public Hearings

In addition to the two Technical Advisory Committee meetings, Jefferson County will hold public hearings at two different times during the Consolidated Plan\Action Plan process. The first series of meetings will be held early in the planning stage and the last series will be held after the publication of a summary of the proposed plan in local newspapers.

Public hearings are normally held at the Jefferson County Office of Community & Economic Development during working hours, but as a special case, may be held at various locations around the County to give more citizens the opportunity to attend. The County will make arrangements to accommodate citizens who are physically challenged and those with limited English proficiency.

Housing Authorities

The County shall work with area Housing Authorities to encourage the participation of residents of public and assisted housing developments in the Consolidated\Action Plan process. The County shall also provide information to the housing agencies about housing and community development plan activities related to its developments and surrounding communities so that the housing agency can make this information available at any public hearing required under the Public Housing program.

Topics of Meetings and Hearings

The meetings shall address housing and community development needs, development of proposed activities, and in at least one series of meetings, to review program performance. The hearings are to obtain the views of citizens on housing and community development needs, including priority non-housing community development needs.

Provision of information involves three distinct requirements:

1. Provision of program information;
2. Disclosure of program records; and,
3. Publication of notices concerning the Consolidated/Action Plan, the Annual Performance Reports, and the Citizen Participation Plan.

Provision of Program Information

At each public hearing Jefferson County will make available to citizens and public agencies, information on the amount of Federal assistance and the number of years the County expects to receive it, the range of eligible activities, a summary of past activities, and the number of activities that will benefit low-, very low-, and extremely low-income persons.

Disclosure of Program Records

Jefferson County will maintain at all times information and records on the Consolidated/Action Plan and the use of assistance for the previous five years. This information will be available for public review at the Jefferson County Office of Community & Economic Development. However, some records, such as applications, deal with personal income and other information on individuals, and must therefore be kept confidential. With the exception of these, all records of program activity are available for review at the Office of Community & Economic Development during normal working hours. The Citizen Participation Plan and the Consolidated/Action Plan will be available in printed form.

Public Notification of Program Action

Notice of the public hearings for the Consolidated/Action Plan process may be publicized in a manner appropriate to the area where the hearing will be held, and can include posting of notices locally, radio and television public service announcements, announcements to local churches, and mailed notices. Notification may also be sent to participating local governments. All notifications shall contain an explanation of the subject and scope of the hearings at least ten (10) days prior to the public hearing.

Availability of the Draft Consolidated/Action Plan

A summary of the Draft Consolidated/Action Plan will be published in at least one local newspaper of general circulation and one minority newspaper prior to the final series of public hearings on the Plan. Notification that the County will accept comments on the plan for 30 days will also be included in the publication. The publication will include a listing of public hearings to be held on the draft, as well as their times and locations. Notification will be made of the availability of the complete plan for public review at the Jefferson County Office of Community & Economic Development and at least seven public libraries whose locations are geographically dispersed throughout the County.

The adopted Consolidated/Action Plan, any amendments to the Plan, and the Annual Performance Report will be available to the public at the Office of Community Development.

Consolidated Annual Performance Report

Notification of the availability of the Consolidated Annual Performance Report shall be published in at least one newspaper of general circulation and at least one minority newspaper. The report will be available at the Office of Community Development. Comments will be accepted on the Plan for a period of 15 days following the publication of the notice.

Citizen Participation Plan

Jefferson County shall publish the proposed Citizen Participation Plan in a newspaper of general circulation and one minority newspaper and send notification of its availability to area governments and such non-profit organizations and citizens groups as it deems appropriate. The Plan shall be available in the Jefferson County Office of Community & Economic Development in printed form. The County will receive comments on the Plan for a period of 30 days after the publication of the Plan.

Relocation Information

The County will seek to minimize the displacement of persons. If displacement is to occur, the affected persons will be notified of the type and levels of assistance available prior to the County taking any action on the displacement. Any actions will be accomplished in accordance with the Uniform Relocation Act, as amended.

Technical Assistance

Technical assistance will be provided to non-profit organizations and citizens' groups representing low, very low, and extremely-low income people in preparing applications for funding under the programs covered in the County's Consolidated/Action Plan.

The reasons for which any technical assistance will be provided are:

- 1) To aid groups of low and very low-income persons and groups residing in blighted neighborhoods to prepare proposals and statements of views; or
- 2) To provide assistance to non-profit groups that serve low and very low-income groups to prepare proposals.

Provision of technical assistance will not be a guarantee of funding. To obtain assistance, requests must be made to the Jefferson County Office of Community & Economic Development within the Open Season date and/or the published cut-off time for application submission. The Jefferson County Commission will have final decision on the funding of any specific project that meets program eligibility.

Jefferson County will consider all comments or views received and respond to all written inquiries and written complaints on the Citizen Participation Plan, the Consolidated/Action Plan and any substantial amendments to the Plans, and the Annual Performance Report. Response will be made within fifteen (15) working days of receipt of the comments. In cases where the address is not known of the person commenting, responses will remain on file at the Office of Community Development.

Complaints

Jefferson County will accept complaints and criticisms on the CDBG, HOME, and ESG programs, the Consolidated/Action Plans, amendments and the Performance Report at any time. The County will respond to any written citizen complaint within fifteen (15) working days from the time of receipt. The procedure for responding to criticisms of the program will be handled as follows:

Complaints and grievances may be filed by any individual or group, a municipality, the County Commission, the Office of Community Development, the U.S. Department of Housing & Urban Development's Area Office, and any agency of the Federal Government, any member of Congress, or the Office of the President. Regardless of the origin of the complaint, or the first point of filing, it shall be reduced to writing, then based upon origin, it will be returned to the local government having direct jurisdiction.

If the complaint is based on a matter involving the Jefferson County CDBG Program or other Consolidated/Action Plan programs, the Office of Community & Economic Development, must be notified, and will coordinate the local review and possible resolution of the complaint or grievance. Upon notification, the Office will insure that a complete and accurate response is made to the complainant within fifteen (15) days to discuss the matter. The major responsibility of the Office is to determine the functional and legal origins of the complaint, to address the validity of each, and to verify the geographical origin.

Complaints arising in municipalities in the Consortium, and particularly those which involve direct concern with municipal policy or administration shall be initially handled at the municipal level, with the assistance of the Office of Community & Economic Development. Should the complaints not be resolved at that level, the matter shall be referred to the County Commission. A complete record of correspondence, meetings, and research information shall be forwarded to the Commission upon referral. It shall not be the policy of the Office of Community & Economic Development to deal with complaints without the knowledge and direct involvement of local elected officials having jurisdiction, but the Office will provide staff support and technical assistance during the local review in a city or in the County.

If, after review and investigation at each level, the complainant is not satisfied with the outcome or does not voluntarily withdraw the complaint, he or she may proceed to the next level or other forms of relief.

Internal Complaint Procedure

All complainants shall be directed to the office of the Director of Jefferson County's Office of Community & Economic Development. The Director's office will direct the complaint to the appropriate division or office. The appropriate office shall respond to the complaint and notification shall be sent to the Director's Office that shall include a copy of the response.

Criteria for Substantial Amendments

Amendments to the Consolidated/Action Plan: Jefferson County shall amend its Consolidated/Action Plan whenever a proposed activity is to be undertaken that is not covered by the Consolidated/Action Plan, or included in the approved Action Plan. Procedures for Amendments: The proposed amendment shall be published in a local newspaper of general circulation and the County shall receive comments for a period of thirty days. The County shall also provide appropriate units of local government with notification of the proposed change.

Use of the Citizen Participation Plan

Jefferson County shall follow the Citizen Participation Plan in the development of the Consolidated and Action Plans, the Amendments to those Plans, and for the Performance Reports.

1. An Open Season period was held from October 16, 2013 through January 31, 2014 in which 5 public meetings were held. In order to obtain information regarding the fifth Annual Action Plan of the 2010 Consolidated Plan. One meeting was held at the Jefferson County Courthouse. Public meetings were also held at 6:00 p.m. at the Irondale City Hall, Gardendale City Hall, Fairfield Community Center, and Rosedale Community Center. Those who participated in the development of the plan were non-profit agencies, homeless service providers, public housing authorities, residents of Jefferson County and local governments.

2. Provide a summary of citizen comments or views on the plan.

This section will be completed after the end of the 30-day comment period which will end at 5:00 p.m. on August 1, 2014.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

The comment period for the drafted Plan was held between July 2, 2014 and August 1, 2014. A public hearing for comments was held on July 24, 2014. A copy of the plan was made available at 11 libraries through out the County. A summary of the plan was published in the Birmingham Times (paper of minority circulation) and Birmingham News. A summary of the plan was also mailed to members of the Jefferson County Consortium, neighborhood presidents, non-profits, homeless service providers and the Hispanic Interest Coalition of Alabama. Special accommodations were made available upon request for those with disabilities and for those with limited English proficiency.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

This section will be completed after the end of the 30-day comment period which will end at 5:00 p.m. on August 1, 2014.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 5 Action Plan Institutional Structure response:

1. Jefferson County will implement its Consolidated Plan through its Office of Community & Economic Development which will serve as lead agency. Jefferson County works

with a number of agencies both public and non-profit in delivering services to the residents of the County. Jefferson County's HOME Program further solicits outside sources of funds through both public and private sectors including the Low Income Housing Tax Credits. The CDBG funded Housing Rehabilitation programs further work with volunteer and faith based entities where possible. The ESG program works through a variety of non-profit entities to support their Continuum of Care initiatives.

2. While there are unmet needs within Jefferson County, we have not identified any significant gaps in the service delivery system provided by the institutions within Jefferson County. Given the budget constraints, Jefferson County feels that it is meeting the identified high priority needs for both the County as a whole and its constituent local jurisdictions.
3. There are four Public Housing Authorities within the Jefferson County Community Development Consortium. These are the Fairfield, Tarrant, Leeds and Jefferson County Public Housing Authorities (PHA's). The Jefferson County Commission can appoint board members to the Jefferson County Public Housing Authority only. All other Housing Authorities operate independently of the Jefferson County Commission. Jefferson County works closely with local PHA's in supporting their efforts to improve the housing stock and quality of life of their beneficiaries. When requested Jefferson County reviews proposed capital improvements as well as proposed development, demolition or disposition of public housing development. Jefferson County does not fund any Housing Authority and has no involvement in procurement and hiring. This is done through the local Authority under plans approved by HUD.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 5 Action Plan Monitoring response:

The County recognizes its responsibility to be fiscally and administratively accountable for its activities regarding federal assistance programs to be implemented under the Consolidated Plan. In carrying out the goals, objectives, and priorities of the One Year Action Plan through the involvement of inter-governmental service departments; selected community-based non-profit organizations; public/private partnerships; for-profit agencies and other eligible entities, the County will closely monitor its programs and activities, to ensure that planned performance goals and objectives are being met in accordance with all Federal Uniform Administrative Requirements, and specific program regulations governing each component of the Consolidated Plan. This includes mandated requirements concerning affirmative marketing for housing activities, equal employment opportunity issues relative to the hiring of employees and Section 3 program requirements regarding the use of low-income project area residents as employees and businesses as subcontractors, where applicable.

In all aspects, the County's approach to monitoring will be to improve program accountability and support results-oriented management by clearly communicating established priorities, needs and goals; providing measurable indicators of progress; and reporting on progress against these measures. Ongoing collaborations with participating agencies, organizations and departments will take place to share knowledge, experiences and to take advantage of their learning to solve similar problems. The County is committed to the provision of technical assistance to non-profits and others that will ultimately result in enhancing sub-recipient service delivery and contract management capabilities. Daily project tracking and performance reviews will also play a major role in solidifying the planned impact of these coordinated efforts.

Toward this end, written agreements, letters of appointment and/or procurement contracts will be executed with selected entities who have demonstrated the capacity to effectively address those needs as identified in the Plan. These documents will contain programmatic descriptions with quantifiable measurable performance goals and estimated time frames for completion.

Sub-recipient Monitoring:

The County will comply with the Contractual Regulatory Requirements, as referenced at Section 24 of the Code of Federal Regulations, Part 570, which outlines the following basic provisions which all Sub-recipient agreements must address:

Statement of Work/Scope of Services

Detailed description of work to be performed, quantifying specific performance goals/milestones for completion of activities, and how the project will ensure that intended beneficiaries are served. Detailed information regarding the planned impact of economic development activities including job creation and retention, where applicable. Housing rehabilitation/development activity descriptions will address specific work to be done, the number of units to be completed and performance benchmarks. The scope of services for public works and public facilities will be developed with the assistance of participating municipalities, Jefferson County, and private consultants where applicable.

Detailed budget of projected resources, indicating clearly how funds will be used to support planned activities.

Record-keeping Requirements

Identifying the sub-recipient's responsibility for providing timely financial reports, accurately documenting program progress, the frequency of reports required by the County and Federal Government. Documentation of CDBG participant on eligibility.

Program Income

Specific management and reporting procedures for those activities that may generate program income to ensure that funds are properly recorded, reported and expended.

Program Financial Audit

Detailing regulatory guidelines by which the County and sub-recipient agencies will be governed regarding the financial and programmatic responsibilities of grant administration.

Reversion of Assets

Details the return of any CDBG funds to the County upon expiration of agreements.

Other Program Requirements

Addressing such special areas as labor standards, fair housing requirements, prescribed conditions governing the participation of religious organizations, and other assurances and certifications where applicable.

Suspension and Termination Clause

Sets forth provisions for the County to terminate or suspend agreements for reasons of non-compliance or convenience.

These actions which provide Sub-recipients with all the necessary contract management and program implementation tools will provide adequate and detailed information to effectively monitor both the sub-recipient and the County's performance under the Consolidated Plan.

Schedule:

The monitoring of Consolidated Plan approved program activities will be accomplished through the application of three basic functions: programmatic, financial and on-site monitoring. The first two functions are conducted from an in-house perspective based on the desk-top review of required monthly progress reports, periodic inter-departmental consultations, financial reimbursements and related documents, correspondences and other day-to-day contract management activities.

Significant observations resulting from all monitoring efforts will be documented in writing and placed in appropriate project files. Comments on the status of activities reflecting successes or lack of progress will be reflected with recommendations for corrective actions where necessary. For minor problems, on-going open collaborations with funded entities will provide an opportunity to share concerns, and offer immediate technical assistance. In instances where on-site monitoring have taken place a formal letter outlining monitoring results and any necessary corrective actions to be undertaken and time frames to resolve identified concerns will be transmitted to the appropriate authorities. In addition to daily monitoring and management functions, the County will conduct at least one formal on-site monitoring of Sub-recipients per quarter. However, unlimited monitoring will take place for those agencies demonstrating the need.

The U.S. Department of Housing and Urban Development provides further oversight of the County's CDBG activities and other financial assistance programs through its annual monitoring, required program specific performance reports and technical assistance upon request. The County anticipates that this policy will continue.

CDBG & ESG Program Monitoring:

1. Community & Economic Development staff reviews all CDBG applications for compliance with HUD's national objectives.
2. After applications are reviewed, the Office of Community & Economic Development makes recommendations to the Jefferson County Commission based on program objectives.

3. Upon approval, applicants are informed as to the disposition of their application. Cooperation agreements are prepared for execution and the environmental review stage is begun.
4. Once environmental clearance is obtained, construction projects are monitored on a regular basis for compliance with all applicable state and federal regulations. Public Service and Emergency Solutions Grant (ESG) programs are monitored on a regular basis through monthly reports, site visits, and desk audits.
5. All projects and programs receive a final monitoring review before the final pay request is approved.

Home Program Monitoring:

1. Community Development Department staff reviews all HOME Program proposals according to how each can best address the County's affordable housing priorities identified in the County's Consolidated Plan and Action Plan.
2. After proposals are reviewed, the Office of Community Development makes its recommendations to the Jefferson County Commission based on program objectives.
3. Upon approval, HOME affordable housing providers are informed as to the disposition of their proposal. Contracts are prepared for execution by the County and HOME affordable housing providers approved for funding.
4. Community Development staff monitor the contractual agreement through project completion and throughout the duration of applicable affordable housing limits.
5. The County will undertake annual inspection of rental properties to determine upkeep and income compliance.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 5 Action Plan Lead-based Paint response:

1. All Housing Rehabilitation Programs implemented by Jefferson County through its Office of Community & Economic Development will be implemented in compliance with all applicable Federal, State and local rules and regulations.
2. Jefferson County will further consider applying for additional lead hazard reduction funds on a periodic basis.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

1. Priority #1: To reduce the number of existing homeowners with incomes at or below 80% of median who are living in substandard housing.

Strategy: Rehabilitation of 20 owner occupied housing units over the next year. The following programs will be used to achieve this goal:

- A. Emergency Housing Rehabilitation Grant Program (CDBG):
Emergency repairs for lower income households.

Output

Indicators: A. Emergency Housing Rehabilitation Grant Program (CDBG):
20 homes repaired for lower income households broken down as follows:
10 - 0%-30% of Median Household Income (MHI)
8 - 31%-50% of MHI
2 - 51%-80% of MHI

Priority #2: To Affirmatively Further Fair Housing

- Strategy:
- A. Provide Fair Housing and home ownership counseling to households with income at or below 80% of Median Household Income (MHI).
 - B. Implement a Housing Accessibility program to make accessibility and safety modifications to owner occupied households with incomes at or below 80% of MHI and where a disability exists.
 - C. Require on all new home construction that homes built for those with a disability be built to federal accessibility standards.
 - D. Require that all new home construction built for those without existing disability be built to federal adaptability standards for interior areas and where feasible for exterior access.

Output

- Indicators: A. See Priority #1.
B. Implement a Fair Housing and Homeownership Counseling program for households with incomes at or below 80% of MHI.
C. Build adaptable and accessible housing using HOME and other funds.
D. Housing Accessibility program (See Priority #1) to make accessibility modifications to the homes of owner occupants with disabilities.

Priority #3: To build and/or buy and rehabilitate and sell affordable houses that are to be sold to homebuyers with incomes at or below 80% of median household income.

Strategy:

- A. Request proposals from qualified for and non-profit entities including faith-based non-profits to develop affordable home ownership opportunities.
- B. Use HOME and other funds to make home ownership more affordable.
- C. Implement a Fair Housing and Homeownership Counseling program for households with incomes at or below 80% of median household income.

Output

Indicators: Build and/or buy and rehabilitate and sell 7 affordable houses over the next year. This may be done as a Community Housing Development Organization (CHDO) Activity should a qualified CHDO be identified.

- 0 - 0%-30% of Median Household Income (MHI)
- 0 - 31%-50% of MHI
- 0 - 51%-50% of MHI
- 7 - 61%-80%

Priority #4: Develop affordable rental housing for the elderly, frail elderly and those with special needs.

- Strategy:
- A. Use HOME and other funds to make rental housing for the elderly, frail elderly and those with other special needs more affordable.
 - B. Use Low Income Housing Tax Credits (LIHTC) and other funding which might become available for this purpose.

Output

Indicators: Build and lease 56 special needs rental units over the next year.

- 0 - 0%-30% of Median Household Income (MHI)
- 12 - 31%-50% of MHI
- 44 - 51%-60% of MHI
- 0 - 61%-80%

2. CDBG funds will be used for Emergency Housing Rehabilitation along with Fair Housing and Home Ownership Counseling Programs.

HOME funds will be used for housing development and/or home buyer assistance.

HOME funds will be used for the development of Elderly/Special Needs rental housing.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 5 Action Plan Public Housing Strategy response:

1. Jefferson County will support the efforts of Consortium Public Housing Authorities (PHA's) to address the needs of public housing and public housing activities that they will undertake during the next year. Jefferson County will further support the efforts of Consortium PHA's to encourage public housing residents to become more involved in management and encourage their interest and efforts to move to homeownership.
2. The Fairfield Housing Authority is designated as "troubled" by HUD. Due to a lack of resources and expertise, Jefferson County will be unable to offer assistance to the Fairfield Housing Authority to specifically address the "troubled" designation.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 5 Action Plan Barriers to Affordable Housing response:

1. Jefferson County will pursue programs and initiatives that will, where feasible, address the high cost of housing construction. Such incentives that exist will be provided through CDBG, HOME, LIHTC (Special Needs Only) and other initiatives.

2. The Home program will further be used to finance affordable housing for low and moderate income homebuyers, the elderly and those with special needs.
3. Jefferson County will consider other options as needed.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 5 Action Plan HOME/ADDI response:

1. Describe other forms of investment not described in § 92.205(b).

Jefferson County may invest HOME funds as equity investments, interest-bearing loans or advances, non-interest-bearing loans or advances, interest subsidies consistent with 24 CFR Part 92, deferred payment loans, grants or other forms of assistance that HUD determines to be consistent with the purposes of said Part.

In addition, Jefferson County may invest HOME funds to guarantee loans made by lenders and, if required, the County may establish a loan guarantee account with HOME funds. The HOME funds may be used to guarantee the timely payment of principal and interest or payment of the outstanding principal and interest upon foreclosure of the loan. The amount of the loan guarantee account must be based on a reasonable estimate of the default rate on the guaranteed loans, but under no circumstances may the amount on deposit exceed 20 percent of the total outstanding principal amount guaranteed; except that the account may include a reasonable minimum balance. While loan funds guaranteed with HOME funds are subject to all HOME requirements, funds which are used to repay the guaranteed loans are not.

For purposes of the HOME Program, homeownership means ownership in fee simple title or leasehold ("lease-purchase") or any method consistent with 24 CFR Part 92.254 in a one-to-four unit dwelling, ownership or membership in a cooperative. Under a lease-purchase ownership must be conveyed within 36 months of signing the lease-purchase agreement or within 42 months of project completion. Lease-purchase agreements shall be for a period of one year and renew annually. A portion of the monthly lease payment may be set aside to help the homebuyer accumulate funds for a downpayment and/or closing costs. Approvals of homebuyers for lease-purchases are on a case by case basis and are at the sole discretion of Jefferson County.

2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

The Participating Jurisdiction must choose a Resale or Recapture option should the HOME recipient decide to sell their home within the affordability period. Under the "recapture" option, the recipient repays some or all of the HOME subsidy to the Participating Jurisdiction and is able to sell his/her home to any buyer at whatever price the market will bear. Jefferson County will require full repayment of outstanding HOME funds at the time of resale or, if the net proceeds are less than the full amount of the HOME subsidy, recapture of the net proceeds. The net proceeds of a sale are the sales price minus any non-HOME loan repayments and closing costs. Jefferson County may at its option reduce the HOME investment amount to be recaptured on a prorata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period by dividing the amount of the direct subsidy by the number of years in the affordability period. The reduction will be measured against the number of full years (12 calendar months) of occupancy and reduced proportionally, i.e. a ten (10) year Period of Affordability in which a

homebuyer has occupied the home for two (2) years will have the recapture amount reduced by twenty percent (20%) and will be limited to the net proceeds. The pro-rata model will be limited to down-payment assistance activities only. These funds will be reinvested into HOME funded activities. In those cases where the real estate does not appreciate sufficiently to allow a full recapture, Jefferson County will reduce the repayment of the HOME subsidy to allow the original purchaser to resell the unit without incurring a loss.

In the event of foreclosures of the property by County or a superior lender, then the recapture shall be limited to the net proceeds received by the County as described above.

The homebuyers will execute a restrictive covenant, a loan agreement and a mortgage in favor of Jefferson County to enforce these measures and ensure that Jefferson County recoups all or a portion of the HOME assistance to the homebuyers, if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. Jefferson County will maintain Right of Purchase and Right of First Refusal on each property for the affordability period. The period of affordability is based upon the total amount of HOME funds subject to recapture described in 24 C.F.R. 92.254(a)(5)(ii)(A)(5) [5-15 years depending on the amount of HOME funds used]. Recapture provisions may permit the subsequent homebuyer to assume the HOME assistance (subject to the HOME requirements for the remainder of the period of affordability) if the subsequent homebuyer is low-income, and no additional HOME assistance is provided.

- 3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:**
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.**
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.**
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.**
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.**

- e. **Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.**
- f. **State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.**

Jefferson County will not refinance existing debt.

- 4. **If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:**
 - a. **Describe the planned use of the ADDI funds.**
 - b. **Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.**
 - c. **Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.**

- a. There are no planned American Dream Downpayment activities in the 2014 Program Year under the HOME Investment Partnerships Program (HOME).

Plan for Conducting Targeted Outreach

Jefferson County will conduct targeted outreach to residents and tenants of public and manufactured housing, and to other families assisted by public housing agencies, for the purposes of ensuring that the HOME funds are made available to such residents, tenants, and families. Outreach efforts will consist of the following:

- A) Jefferson County will notify PHA's, community organizations, employment centers, churches, fair housing groups or housing counseling agencies to inform and solicit applications from persons in the housing market area who are not likely to apply for the housing without special outreach efforts. Jefferson County will contact groups and agencies that provide services to, or have as members, persons determined as likely to apply for assistance under the Section 8 Program. Jefferson County has a contract with the Jefferson County Housing Authority for Fair Housing and Home Ownership counseling. This agency further acts as a referral groups under our programs.
- B) Jefferson County will place advertisements in a newspaper of general circulation as well as a newspaper owned by minorities and serving the minority community.
- C) Jefferson County will schedule an information meeting or meetings with the general public, owners and tenants to explain HOME Programs. The meeting(s) will be advertised in a newspaper of general circulation, a minority owned newspaper serving the minority community, as well as with an announcement mailed to local mayors, PHA's and community leaders. Jefferson County will provide

speakers for smaller meetings on an as-requested basis. HOME is discussed during our public hearings and at homeownership fair around the County.

Ensuring the Suitability of Families Receiving HOME Assistance

- a. Recipients under the HOME program will be required to attend homeownership classes and participate in pre-purchase counseling. Post-purchase counseling will also be offered. This will be facilitated through Jefferson County's CDBG funded Home Ownership Counseling Program or other partners. Training will cover topics such as household budgeting and credit analysis, home maintenance and energy efficiency techniques, neighborhood safety and rights and responsibilities of homeownership. A reasonable fee may be charged for housing counseling.

HOMELESS

Specific Homeless Prevention Elements

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

Homeless Assistance Programs: Jefferson County anticipates receiving \$143,468.00 in Federal ESG funds, plus \$143,468.00 provided by the sub-recipients as match for a total of \$286,936.00 to benefit the homeless and those at risk of homelessness. Out of the \$143,468.00, Jefferson County plans to allocate \$10,760.00 for Administration; \$86,080.00 for Emergency Shelter and Street Outreach; \$27,978 for Rapid Re-Housing; and \$18,650.00 for Homeless Management Information Service (HMIS).

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), enacted into law on May 20, 2009, consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Emergency Solutions Grant (ESG) program. The Interim Rule took effect on January 4, 2012. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs. The Emergency Solutions Grant focuses on assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. The Emergency Solutions Grant serves HUD's definition of those who are homeless and those who are at risk of homelessness.

OBJECTIVES

The ESG program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless.

HOMELESS

The ESG components serving those who are homeless are 1) street outreach, 2) emergency shelter, 3) Homeless Prevention and 4) rapid re-housing with data collected in the Homeless Management Information System (HMIS).

1. **Street Outreach** – Essential Services necessary to reach out to unsheltered homeless individuals and families, connect them with emergency shelter, housing, or critical services, and provide them with urgent, non-facility based care.

Essential Services include street outreach services (24 CFR 576.101) for:

- ✓ Engagement;
- ✓ Case Management;
- ✓ Emergency Health and Mental Health Services;
- ✓ Transportation; and
- ✓ Services for Special Populations: Homeless Youth, Homeless Persons with HIV/AIDS, and Homeless Victims of Domestic Violence, Sexual Violence, and Stalking

2. **Emergency Shelter** (24 CFR 576.102) – Renovation of a building to serve as an emergency shelter. Site must serve homeless persons for at least 3 or 10 years, depending on the cost and type of renovation (major rehabilitation, conversion, or other renovation). Note: Property acquisition and new construction are ineligible.

Essential Services for individuals and families in emergency shelter:

- ✓ Case Management;
- ✓ Child Care, Education, Employment, and Life Skills Services;
- ✓ Job training;
- ✓ Legal Services;
- ✓ Outpatient Health, Mental Health, and Substance Abuse Services;
- ✓ Substance abuse treatment services;
- ✓ Transportation; and
- ✓ Services for Special Populations

Shelter Operations include:

- ✓ Maintenance;
- ✓ Rent;
- ✓ Security;

- ✓ Fuel;
- ✓ Equipment;
- ✓ Insurance;
- ✓ Utilities; and
- ✓ Furnishings

Relocation assistance: for persons displaced by a project assisted with ESG funds.

3. Rapid Re-Housing – Housing relocation and stabilization services and short- and/or medium-term rental assistance as necessary to help individuals or families living in an emergency shelter or other place described in paragraph (1) of the “homeless” definition move as quickly as possible into permanent housing and achieve stability in that housing.

Eligible Activities (24 CFR 576.104, 576.105, and 576.107):

- ✓ Housing Relocation and Stabilization Services; and
- ✓ Short- Term Rental Assistance – up to 3 months
- ✓ Medium-Term Rental Assistance – 4 to 24 months*
- ✓ Rental application fees
- ✓ Security deposits
- ✓ Advance payment of last month’s rent
- ✓ Utility deposits and payments
- ✓ Moving costs
- ✓ Housing search and placement
- ✓ Housing stability case management
- ✓ Mediation
- ✓ Legal services
- ✓ Credit repair

*Up to 24 months of rental assistance during any 3-year period, including one-time payment for up to 6 months of rent arrears on the tenant’s portion of the rent.

Short/Medium-Term Rental Assistance Standards:

- FMR limits
- Rent Reasonableness
- Minimum Habitability Standards
- Rental Assistance Agreement and Lease
- No rental assistance to a household receiving rental assistance from another public source for same time period (except a one-time payment of up to 6 months of arrears).

4. HOMELESS PREVENTION

Housing relocation and stabilization services and/or short- and/or medium-term rental assistance necessary to prevent the individual or family from moving into emergency shelter or another place described in paragraph (1) of the “homeless” definition in §576.2.

Eligible Activities (24 CFR 576.103, 576.105, and 576.106:

- ✓ Rental arrears
- ✓ Rental application fees
- ✓ Security deposits
- ✓ Advance payment of last month's rent
- ✓ Utility deposits and payments
- ✓ Moving costs
- ✓ Housing search and placement
- ✓ Housing stability case management
- ✓ Mediation
- ✓ Legal services
- ✓ Credit repair
- ✓ Short-Term Rental Assistance – up to 3 months
- ✓ Medium-Term Rental Assistance – 4 to 24 months

Short/Medium-Term Rental Assistance Standards:

- FMR limits
- Rent Reasonableness
- Minimum Habitability Standards
- Rental Assistance Agreement and Lease
- No rental assistance to a household receiving rental assistance from another public source for same time period (except a one-time payment of up to 6 months of arrears).

**HOMELESS PREVENTION & RAPID RE-HOUSING: HOUSING
RELOCATION & STABILIZATION SERVICES**

The following are allowable activities for both Homelessness Prevention and Rapid Re-Housing: Financial Assistance & Housing Relocation & Stabilization Services. (See Table 3 for proposed allocations of each category below under Rapid Re-Housing and Homeless Prevention).

Financial Assistance:*

Moving Costs
Rent Application Fees
Security Deposit
Last month's rent
Utility deposit
Utility payments

Services:

Housing search/placement
Housing stability case management
Mediation and legal services
Credit repair/budgeting/money management

*No financial assistance to a household for a purpose and time period supported by another public source.

HMIS – Jefferson County proposes to allocate Emergency Solutions Grant to HMIS activities. Jefferson County and its sub-recipients will participate in the local Continuum of Care and utilize HMIS.

Eligible Costs for recipients that are HMIS Lead Agencies:

- ✓ Hosting and maintaining software or data
- ✓ Backing up, recovering, or repairing software or data
- ✓ Upgrading, customizing, and enhancing the HMIS
- ✓ Integrating and warehousing data
- ✓ Administering the HMIS
- ✓ Reporting
- ✓ Conducting training and using the HMIS

Eligible Costs for Jefferson County and Sub-recipients:

- ✓ Computer hardware, software, and software licenses
- ✓ Office space, utilities, and equipment
- ✓ Obtaining technical support
- ✓ Salaries for HMIS operation
- ✓ Staff travel (training and program participant intake)
- ✓ Participation fees charged by the HMIS Lead

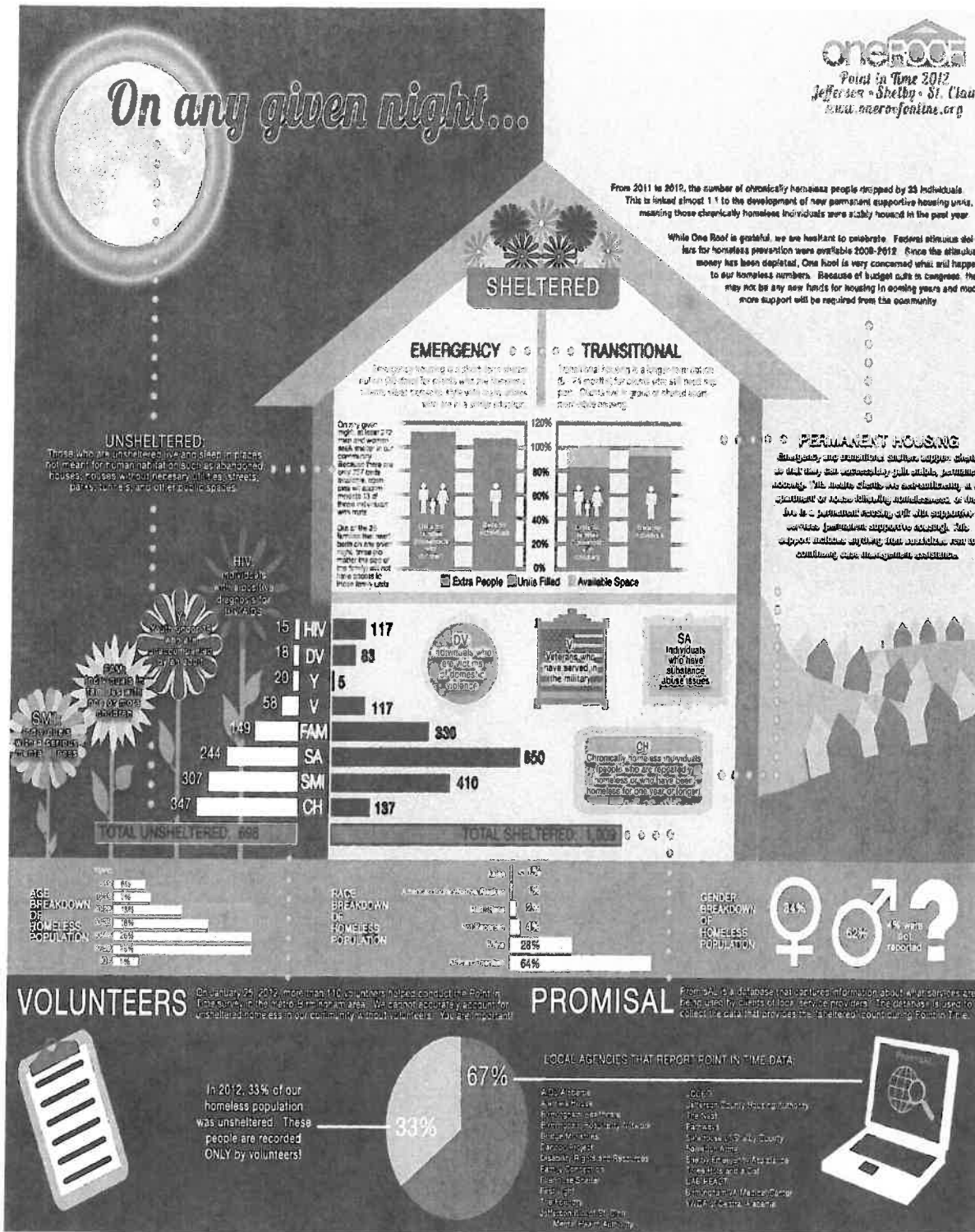
ADMINISTRATION – Jefferson County’s total budget of Emergency Shelter Grant funds and Emergency Solutions Grant funds is expected to be \$143,468.00 of which up to 7.5% may be used for administrative costs. Therefore, Jefferson County plans to allocate \$10,760.00 in Federal Emergency Solutions Grant funds to Administrative activities.

Eligible Administrative Costs:

- ✓ Providing management, oversight, and coordination
- ✓ Monitoring programs and evaluating performance
- ✓ Training on ESG requirements
- ✓ Preparing ESG & homelessness-related sections of the Consolidated Plan
- ✓ Carrying out environmental review responsibilities

CENTRALIZED/COORDINATED ASSESSMENT

Jefferson County in utilizing phone lines, GMIS mapping, and HMIS data input and referrals originally established for HPRP, proposes to use a centralized/coordinated intake and implement the Emergency Solution Grant in coordination with the local Continuum of Care. Prior to beginning the program Jefferson County plans to meet with the Continuum in establishing a pre-screening intake form that can be used by each ESG grantee participating in the Continuum. The purpose of coordination is to promote consistent standards; avoid duplicative/unnecessary assistance; and promote strategic targeting of homeless assistance resources. This centralized intake process will allow initially assessments of the eligibility and needs of each individual or family seeking assistance.



Design by Emily Witte & Stacy Oliver
References: Annual Point in Time Data (Jan. 25, 2012)
Local Housing Inventory Chart

Jefferson County has met with the homeless shelters in the Birmingham area to discuss the primary reasons for people remaining in shelters. The number one reason identified by all shelters as a barrier for moving people from homeless to housing was the lack of funds to cover past utility expenses that led to the person or family becoming homeless. Neither Community Development Block Grant funds nor Emergency Shelter Grant funds could be used to pay these outstanding utility balances that prevent many homeless people from moving into permanent housing. Jefferson County adopted the Birmingham Plan to End Chronic Homelessness in January, 2008 and over the next year plans to continue to search for funds to cover outstanding utility balances for homeless persons and families with gainful employment to give them the ability to move from homeless shelters to permanent self-sufficient housing. Jefferson County also plans to continue in a close relationship with the lead agency for the local Continuum of Care in identifying resources and planning programs aimed at addressing the chronically homeless.

CENTRALIZED/COORDINATED ASSESSMENT

Jefferson County in utilizing phone lines, GMIS mapping, and HMIS data input and referrals originally established for HPRP, proposes to use a centralized/coordinated intake and implement the Emergency Solution Grant in coordination with the local Continuum of Care. Prior to beginning the program Jefferson County plans to meet with the Continuum in establishing a pre-screening intake form that can be used by each ESG grantee participating in the Continuum. The purpose of coordination is to promote consistent standards; avoid duplicative/unnecessary assistance; and promote strategic targeting of homeless assistance resources. This centralized intake process will allow initially assessments of the eligibility and needs of each individual or family seeking assistance. One Roof is the lead agency for the local Continuum of Care (AL-500 Birmingham/Jefferson, St. Clair, Shelby Counties CoC) and is also the lead agency for the utilization and management of the Homeless Management Information System (HMIS) which coordinates efforts of Continuum members to assist area homeless and those at risk of homelessness.

As of July 1, 2014 the following agencies were listed as members of the local Continuum of Care:

2014 Continuum Members:

AIDS Alabama
Aletheia House
Church of the Reconciler
Dannon Project
Disability Rights and Resources
Family Connection
First Light
JBS Mental Health
JCCEO
Jefferson County Housing Authority
Mickens Boarding Home

Neighborhood Housing Services of Birmingham

New Day-New Stand; Selah, Inc.

Pathways

St. Andrew's Episcopal Church

Salvation Army Birmingham Area Command

Shelby Emergency Assistance

Shepherd's Fold

The Foundry Rescue Mission and Recovery Center

UAB Community Psychiatry & UAB REACT

UAB TASC

YWCA of Central Alabama

Alcohol and Drug Abuse Treatment Centers (Olivia's House, Pearson Hall, Zukoski Center)

Birmingham Health Care*

Bridge Ministries

CAP

Changed Lives Christian Center

Children's Aid Society

City of Hoover

Family Endeavors

Family Guidance Center – The Center for Families

Family Promise of Birmingham

Fellowship House

Firehouse Shelter (Cooperative Downtown Ministries)

Grace Episcopal Church

Legal Services Alabama

Pell City

Priority Soldier, Inc.

SafeHouse of Shelby County

Shelby County Commission

Three Hots and a Cot*

Travelers Aid Society

United Way of Central Alabama

Urban Ministry

Whole Again Unity Organization

Youth Towers

- 1. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.**

Discharge Coordination Policy - Jefferson County plans to continue working with the local Continuum of Care in the Discharge Coordination policies.

Foster Care Discharge Protocol: Protocol in Development

Health Care Discharge Protocol: Initial Discussion

Mental Health Discharge Protocol: Formal Protocol Implemented

Corrections Discharge Protocol: Formal Protocol Implemented

Mental Health Discharge

For Protocol Implemented, provide a summary of the formal and specific protocol, plan, process or policy that has been agreed upon.

Must attach protocol copy. Go to 3D.Discharge Planning Attachments page

Alabama Department of Mental Health policy for all state operated facilities is that discharge planning is done by case workers with consumer involvement and input. Patients may go home to family or they may be released ONLY into certified group homes or permitted boarding homes and neither of these housing types is McKinney-Vento funded. Clinical decisions that dictate supervised placement are followed-up with a case worker visit with the client in the housing facility to ascertain patients' adjustment to the placement. Patients are not discharged into homelessness or into any McKinney-Vento funded program. This protocol is understood and agreed to by the Continuum and the State of Alabama Department of Mental Health.

Corrections Discharge

For Formal Protocol Implemented, provide a summary of the formal and specific protocol, plan, process or policy that has been agreed upon.

Must attach protocol copy. Go to 3D.Discharge Planning Attachments page

State: The local HIV/AIDS housing provider, AIDS Alabama, has discharge protocols with AL State prisons for HIV + inmates though no written MOU exists at this time. The prison case managers provide an inmate with a list of HIV/AIDS resources and the State Public Health Dept. provides a 30-day supply of AIDS medications. The ex-offender then presents to AIDS Alabama for services and non-McKinney housing options.

State non-HIV+ prisoners being paroled are discharged to halfway houses or supervised re-entry programs only, not to McKinney programs. Prisoners released without parole are discharged to halfway houses or to home only, not to McKinney programs.

Local: AIDS Alabama does HIV testing in local correctional facilities and has cooperative discharge agreements with these facilities. However, because of the high turnover rate in local jails and very limited funding, AIDS Alabama has been unsuccessful in forging formal discharge protocols.

Local corrections do not discharge persons being released on probation without an appropriate home plan that does not rely on McKinney programs. However, persons being released from correctional facilities who are not on probation and have no type of conditional release receive no discharge planning and are not required to develop a home plan. Local McKinney funded homeless programs do not accept persons being discharged from jails and refers those persons to re-entry facilities.

Alabama Department of Corrections - Reentry and Transitional Services

From Corrections to the Community

****Information Sharing Process for Community Halfway Houses****

The Department of Corrections does not have a formal process for disseminating information on halfway houses and community based residential programs to inmates. Resource information is provided at the request of the inmate. Through the Pre Release and Reentry Program, a process is currently being established to monitor the dissemination of halfway house and community resource information to both inmates and staff.

Upon request, Inmates who are within 60-90 days of a tentative release date and are participating in the institutional Pre Release Program are provided with information to community and faith based housing programs throughout the State. Inmates are not referred or recommended to any halfway house for placement.

<p>Inmates receive information about halfway houses and other community resources through the following sources:</p>	<ul style="list-style-type: none"> ↓ Re-Entry Institutional Designee (represents the Psychological Associate, Substance Abuse Counselor, and/or Classification Specialist) – depending on the institution ↓ Other Inmates
<p>Currently, halfway house information is disseminated through the following process:</p>	<ol style="list-style-type: none"> 1. An inmate requests information on a halfway house in a particular county 2. If a county is not identified, the inmate is asked which county he/she prefers 3. If the county does not have a halfway house, options are offered for a surrounding county 4. If the county has more than one halfway house, the inmate is provided with information on multiple options in the county. Larger counties tend to have more options for consideration 5. The inmate reviews the information and makes a selection 6. The inmate completes the application and mails it directly to the halfway house along with other supportive documentation if requested (i.e. time sheets, program certificates, etc.) 7. The halfway house will send either an acceptance letter or denial letter directly to the inmate.
<p>Status of release from the Dept. of Corrections to Halfway Houses</p>	
<p>Supervised Reentry Program (SRP) - Transfer Status</p>	<ul style="list-style-type: none"> ↓ If an inmate is transferring to the SRP, the inmate will submit the acceptance letter from the approved halfway house to the SRP Supervision Sgt. ↓ The Field Sergeant will initiate contact with

	<p>the halfway house sponsor to schedule a home visit and review the guidelines of the program. If the home plan is approved, the inmate is transferred from the institution to the halfway house to serve the remainder of their sentence under community supervision.</p> <ul style="list-style-type: none"> ⬇ If the halfway house sponsor is not approved, the inmate must identify another halfway house option and resubmit the information to the Supervision Sgt. for reconsideration.
<p>Probation/Parole Transfer Status</p>	<ul style="list-style-type: none"> ⬇ If an inmate is being released to probation or parole, he/she will submit an acceptance letter from the halfway house to the Institutional Parole Officer. ⬇ This information is forwarded from the Institution Parole Officer to the Field Probation/Parole Officer. The Field P.O. will verify the approval and bed availability with the halfway house. ⬇ The information is then forwarded back to the central Pardons and Parole Office for processing. If the inmate is granted parole status, the inmate is soon released to the halfway house.
<p>Expiration of Sentence (EOS)</p>	<ul style="list-style-type: none"> ⬇ In an inmate is being released at the expiration of his/her sentence, the inmate has the option of going home or directly to the halfway house. Once released, the Department of Corrections is no longer responsible for the inmate.

CONTINUUM OF CARE

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 5 Action Plan Community Development response:

Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

1.

Public Facilities and Improvements

03A Senior Centers 570.201(c) – High

2014 Activities: Martintown Senior Center, \$102,000.00

03F Parks, Recreational Facilities 570.201(c) – High

2014 Activities: Midfield Park Improvements, \$252,000.00

03J Water/Sewer Improvements 570.201(c) – High

2014 Activities: Tarrant Water Improvements, \$56,000.00

03K Street Improvements 570.201(c) – High

2014 Activities: Trafford Road Improvements, \$121,000.00

03L Sidewalks 570.201(c) – High

2014 Activities: Fairfield Sidewalks Phase II, \$177,000.00; Rosedale Sidewalks Phase IV, \$177,000.00

05J Fair Housing Activities (if CDBG, then subject to 570.201(e) – High

2014 Activities: Fairhousing Counseling, \$25,000.00

14A Rehab; Single-Unit Residential 570.202 - High

19A HOME Admin/Planning Costs of PJ (not part of 5% Ad) – High

19B HOME CHDO Operating Costs (not part of 5% Admin ca) - High

21A General Program Administration 570.206 - High

21H HOME Admin/Planning Costs of PJ (subject to 5% cap) - High

21I HOME CHDO Operating Expenses (subject to 5% cap) - High

3. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

***Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.**

Water/Sewer Improvements

Need Level: High

Statement of Need: Much of the population of Jefferson County is served by large water systems, however, most of that population is in larger cities. There are large portions of the County, particularly the western area of the County, that are not served by municipal water systems. Families in these areas, including a high proportion of low- and moderate-income families, depend upon wells or small rural water systems for a water source. Wells in many areas have been failing in recent years and are increasingly susceptible to contamination. The primary obstacle to the provision of treated water is the lack of water systems with the capacity to serve certain rural areas and the extreme cost per unit of providing water in areas where houses are not close to one another.

Goal: Provide water to those with health risks.

Objective: To provide safe drinking water to all areas of Jefferson County with bad well water, failing wells, insufficient water supply, or failing water systems.

2014 Activities to Address Need: Tarrant Water Improvements

Total Estimated Cost to Address: \$56,000.00

Street Improvements

Need Level: High

Statement of Need: In public hearings there were requests for the improvement of streets, particularly in terms of safety and in terms of vehicle conflict with pedestrians. Many rural areas of the County are being subjected to increased traffic as the County continues to develop, and many longstanding vehicle safety problems, particularly in low- and moderate-income areas of the County, have not been addressed. Conflicts where there are schools, parks, or public facilities increase where there is a higher concentration of lower income residents, as there is frequently a greater number of pedestrians seeking to use these facilities.

The primary obstacle to meeting the needs for street improvements is a lack of funding and the difficulty in assigning benefit for this type of project.

Goal: To provide street improvements in areas of Jefferson County that are low to moderate income. To work with the Jefferson County Department of Roads & Transportation to coordinate other needs.

Objective: To have better, safer streets in Jefferson County, Alabama.

2014 Activities to Address Need: Trafford Road Improvements

Total Estimated Cost to Address: \$56,000.00

Sidewalks

Need Level: High

Statement of Need: In public hearings there were requests for the improvement of streets and the construction of sidewalks, particularly to resolve vehicle conflicts with pedestrians. Conflicts where there are schools, parks or public facilities increase where there is a higher concentration of lower income residents, as there is frequently a greater number of pedestrians seeking to use these facilities.

The chief obstacle to meeting the need for sidewalk improvements in low- and moderate-income areas of the County is a lack of funding.

Goal: To provide sidewalks in low- and moderate-income areas, particularly where senior citizens must walk to the store, Post Office, or where there will be high concentrations of children using facilities such as schools, parks and libraries.

Objective: Jefferson County expects to address sidewalk improvements throughout the County.

2014 Activities to Address Need: Fairfield Sidewalks Phase II and Rosedale Sidewalks Phase IV

Total Estimated Cost to Address: \$354,000.00

Planning & Administration

Need Level: High

Statement of Need: Jefferson County is involved in an on-going planning process to assess the need for development and/or improvements of community facilities, infrastructure, housing opportunities, and homelessness. These issues are explored as a part of the administration of the various grant programs. Also, the program activities and projects are monitored to ensure compliance.

Goal: It is the goal of Jefferson County to adequately plan and administer the activities associated with the various grant programs.

Objective: Jefferson County will administer programs for the benefit of low/low-moderate income persons and homeless persons.

Total Estimated Cost to Address: \$351,595.00 in General Administration, and \$10,760.00.00 in Emergency Solutions Grant Administration.

Parks, Recreational Facilities

Need Level: High

Statement of Need: There is an on-going need for parks and recreation facilities throughout the County. Many of the recreation needs of neighborhoods in the County are met by community groups who provide for programs, maintenance, and supervision of recreation programs and park facilities. These groups require assistance in the development of parks, as this is frequently beyond the means of low- and moderate-income neighborhoods. Comments at public hearings are frequently addressing the need for neighborhood based community recreation facilities.

A major obstacle to the development of park and recreation facilities is the lack of funding for a county-wide entity to manage parks and to run recreating programs. County parks depend upon the communities they serve to provide the volunteers necessary to run recreation programs and to perform park maintenance. The acquisition of available land is often difficult to impossible due to the fact that the majority of unimproved land is owned by major corporations.

Goal: The development of new neighborhood parks and the upgrading of parks in neighborhoods throughout the County.

Objective: Jefferson County will address other park needs as they arise.

2014 Activities to Address Need: Midfield Park Improvements

Total Estimated Cost to Address: \$177,000.00

Public Services

Need Level: High

Statement of Need: Jefferson County has concern for the needs of its citizens. The amount of funding and expertise to address the population of Jefferson County cannot be addressed by this single entity. Additional entities are required to address the public needs such as education, employment, crime prevention, child care, health, drug abuse, and fair housing counseling.

Goal: Jefferson County plans to allocate less than fifteen percent of its CDBG funding for public services.

Objective: Same as above.

2014 Activities to Address Need: Fair Housing Counseling

Total Estimated Cost to Address:\$25,000.00

Senior Centers

Need Level: High

Statement of Need: The current Senior program Jefferson County has currently reached its capacity for senior programs with the funding available. The primary obstacle to meeting the need for Senior Facilities is a lack of permanent funding for the programs of the Centers.

Goal: To construct or renovate senior citizens' centers as the needs arise.

Objective: Renovation of existing Senior Facilities, including bringing Centers into compliance with ADA and continued investigation of requests. The construction of needed senior centers.

2014 Activities to Address Need: Martintown Senior Center

Total Estimated Cost to Address: \$177,000.00

Unprogrammed Funds

Need Level: Low

Statement of Need: Sometimes there is a need to have contingency funds if an approved project exceeds its budget or if an urgent need arises.

Goal: Our goal is to budget all available funds. However, if additional funds become available, it may be necessary to budget them as unprogrammed funds until a need is established.

Objective: Jefferson County's objective for unprogrammed funds is to have funds available for approved projects that exceed budget amount.

2014 Activities to Address Need: None

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 5 Action Plan Antipoverty Strategy response:

Goals for Reducing Poverty

To reduce the number of households with incomes below the poverty line.

Programs for Reducing Poverty

1. Coordination of activities undertaken by Jefferson County which improve or alter the living situation of persons whose incomes are below the poverty level and/or contribute to the reduction in the number of persons living in poverty. Targeted areas for concentration include:

A. Economic Development

- Job creation and retention
- Programs directed at upgrading the skills of the labor force

B. Improvement of the educational system.

C. Neighborhood revitalization through development of Empowerment Zones and Enterprise Communities.

2. Actions to coordinate County's goals, policies and programs for producing and preserving affordable housing with services provided by private and public social service agencies.

A. Coordination of County's goals, policies, and programs with services which the County has initiated and for which it is responsible.

B. Support and/or coordinate County's goals, policies, and programs with services provided by private and public social service agencies which are willing to join in cooperative planning and joint programs.

3. Actions to expand the use of federal resources available for affordable housing.

4. Coordination of existing housing programs with housing counseling and educational opportunities for acquiring the knowledge and skills for responsible home ownership and tenancy.

5. Actions to nurture and strengthen existing community based housing development corporations and to encourage the development of additional non-profits.

6. Exploration of new initiatives for affordable housing

- Reconsider the development of a comprehensive homeless prevention strategy which addresses the affordability crisis faced by families caught between low income housing and homelessness.

Possible Elements In Anti-Poverty Strategy

Development of a cooperative network of service providers to conduct a community needs assessment, review needs assessment, to compile data, and to develop specific housing related action steps.

1. Provision of Basic Needs/Material Goods

Explore the cost of goods for persons in poverty (food, clothing, medicine, and other basic necessities; review levels and access to goods and services in the community; determine action steps to be taken.

Agency/Department Responsible: TBA

2. Labor Force Participation

Reviewing issues relating to employment/underemployment, skills training, OJT, apprenticeships, labor demand, and supportive services delivery.

Agency/Department Responsible: TBA

3. Economic Development Opportunities

Assist in the development of small, community-based businesses; home-based businesses, empowerment/enterprise zones, CDC's, and other economic development opportunities.

Agency/Department Responsible: Economic Development Division of Jefferson County Office of Community & Economic Development.

4. Health Care Needs

Address issues relating to mental/physical health care- basic needs, nursing homes, home health care, respite for care for the chronically ill, preventive health care service and other health care needs.

Agency/Department Responsible: TBA

5. Child Care/Child Support

Examine issues of the basic provision of child care, child support enforcement, adolescent care, and related supportive services to children.

Agency/Department Responsible: TBA

6. Self-Sufficiency/Determination

Examine community self-development/sufficiency, conduct consumer counseling, budget/credit counseling/awareness, promote opportunities for the empowerment of female heads of households.

Agency/Department Responsible: TBA

7. Crisis Management

Analyze emergency assistance needs and resources available within the community.

Agency/Department Responsible: TBA

8. Transportation

Address issue of accessibility, resources, and gaps in services.

Agency/Department Responsible: TBA

9. Education

Review local educational responses to basic education, challenges for present and future population.

Agency/Department Responsible: TBA

10. Spatial Density/Open Space

Address issues of overcrowding, recreational needs of communities, spatial density housing, open space and visual amenities in communities.

Agency/Department Responsible: TBA

11. Housing Needs of Special Populations

Address issues of housing needs for the Elderly, Persons with AIDS, and Physically/Mentally Challenged.

Agency/Department Responsible: TBA

12. Housing Rehabilitation, Renewal, Redevelopment

Address the needs of housing within the Jefferson County Consortium.

Agency/Department Responsible: Jefferson County Office of Community & Economic Development.

13. Public Assisted Housing

Jefferson County, Leeds, Fairfield and Tarrant Housing Authorities; Board of Realtors; CHDOs; private landlords

14. Issues of Crime: prevention and intervention

Agency/Department Responsible: Police Department(s), Department of Youth Services

Policies for Reducing Poverty

1. To coordinate the County's goals, policies, and programs for producing and preserving affordable housing with other programs and services which the County has initiated and for which it is responsible.

2. To coordinate the County's goals, policies and programs with services provided by private and public social service agencies which are willing to join in cooperative planning and joint programs.

(a) Enhance the integration of support services by finding ways to strengthen and expand existing efforts to integrate services for particular population groups.

(b) Assist in the design of a process for targeting and coordinating community resources to help families who can move from economic dependency to self-sufficiency.

(c) Assist in the design of a process for improving the support systems which provide a safety net for families who cannot become self sufficient.

3. To strengthen communal traditions and institutions that build community, improve livability and safety of neighborhood and oppose race discrimination, crime, drug abuse, and other by-products of poverty.

4. To address institutional limitations to the planning and delivery of affordable housing.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

1. Priority #1. Jefferson County further proposes to fund 56 units of Special Needs Rental Housing for the Elderly/Frail Elderly.
Priority #2. Housing Accessibility Program (see Specific Housing Objectives).
2. Jefferson County will use HOME funds to fund 56 units of Special Needs Rental Housing for the Elderly/Frail Elderly. CDBG funds are proposed for 10 units under the Housing Accessibility Program. Jefferson County will consider applying for additional funds as they become available.
3. Jefferson County does not propose any activities for other population categories, not listed above under the heading of "Non-Homeless Special Needs" during the 2014 Program Year.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 5 Action Plan HOPWA response:

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 5 Specific HOPWA Objectives response:

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.